



**TITLE V GRANT
ACTIVITY TWO COORDINATORS COMMITTEE
Approved Minutes**

October 14, 2004

Present

Jacquelyn Forte, CSU Stanislaus
Martha Robles, Modesto Junior College
Michelle Stanford, Merced College
Marcella Rodgers, Regional

Approval of Minutes

The October 1, 2004 minutes were approved as read.

Student Case Study Discussion

The Coordinators spent the majority of the meeting discussing the various case situations in general and how they could work together to develop interventions to support students who have personal barriers and are struggling to be successful. It was agreed that the Coordinators need to create time and a process to bring more counseling service to the participants. Stanford has reviewed her caseload with the mentors and the CSU Stanislaus Coordinator. She now has a list and plans to pursue arranging counseling appointments for the participants as needed. Robles is working closely to coordinate with a counselor that has been assigned specifically to assist STAMP students with counseling issues, both academic and personal.

Brochure Final Review

The Coordinators reviewed the final draft of the STAMP brochure with minor changes. Forte will make those changes. Rodgers will distribute the brochure to the Title V Executive Board for their review and approval.

Revised Meeting Calendar

Rodgers distributed an updated Committee Rosters list and meeting calendar.

Activity One Update

Rodgers distributed a summary denoting the fall 2004 SI targeted courses, instructors, and SI leaders for the region by institution. A spring 2004 summary of the SI student contact hours was also distributed. Rodgers pointed out that the SI statistics are posted at the Title V web site.

Identification of Institutional Barriers

The group discussed the plan to collect quantitative and qualitative data to identify and explore the institutional barriers that student face as they go through the transfer process from the community college to the university. As a next step the activity will be directed to organizing and conducting student focus groups.

Other

Rodgers indicated that the MJC Title V contract has been returned. The Regional Office is contacting Merced College to follow up. The Regional Data Sharing Contract is out for review.

Respectfully Submitted,

Marcella Rodgers
Regional Title V Director