



**TITLE V ACTIVITY TWO COORDINATORS COMMITTEE
Approved Minutes**

**CSU Stanislaus
September 3, 2004
MSR 260**

Present:

Martha Robles, Modesto Junior College
Michelle Stanford, Merced College
Marcella Rodgers, Regional

Approval of August 10, 2004 Minutes

The minutes were approved as read.

Mentor Training (September 17, 2004)

The committee reviewed the agenda and made a few suggestions for change. Rodgers reported that Jacque has organized the campus tour details and that the training location will be in the Faculty Development Center, room 114, at CSUS. She has prepared the summary of CSUS services and contact information for distribution during the training.

It was agreed that a brief phone conference was needed prior to approving the agenda.

Marketing Efforts

Jacque is close to printing the color brochure and will keep us posted. The design is undergoing change and will no longer be a pennant. One thousand copies of the brochure will be printed.

Regional Server

The Regional Server is operational for MJC and Merced College. CSUS will be connected next week. For committee reference, Rodgers distributed a copy of a summary prepared by Les Rogers, Regional Research Tech, that explains the WinSCP Secure FTP.

Rodgers explained that the Regional Title V Office is adding a "Golden Four" section to the student participant database to establish regional data collection in relationship to course taking patterns for community college student transfer.

Rodgers reported that Roger Pugh of CSU Stanislaus and Don Peterson of Merced College were coordinating an electronic student transcript pilot test during the first week in September 2004. This item will be on the next meeting's agenda for follow up.

STAMP Program Early Exit Survey

The committee delayed the final approval of the early exit survey until Jacque has an opportunity to provide input.

STAMP Program Discussion

The group discussed the possibility of conducting a joint regional meeting with the SI Student Leaders and the Student Mentors to increase coordination and communication between activity one and two. The committee will plan this event for spring 2005.

The committee discussed the distinction between activity two in general and the STAMP Program. In general activity two is focused with the charge of reducing barriers to community college student transfer and STAMP, which is a part of activity two, is a program to directly recruit and assist students with the transfer process and increase graduation rates.

Activity One Announcements

The regional Supplemental Instruction Faculty Training is scheduled for January 4-6, 2005 in the Faculty Development Center at CSU Stanislaus. An administrative joint session is scheduled for the first afternoon, January 4th from 2 to 4 pm. The Activity Two Coordinators are encouraged to attend.

Campus Reports

CSU Stanislaus: Rodgers reported that Jacque is in the printing stage of brochure development.

Merced College: Michelle Stanford has resumed her coordinating duties following the summer. Student recruitment to the program has been very successful this summer and mentors have been trained.

Modesto Junior College: Mentor training was conducted on August 19, 2004 and mentors now have established work schedules with approximately 20 students each. One mentor will staff a program recruitment table on campus one day per month from 10 am to 1 pm. Program presentations are scheduled in each guidance and study skills course for fall 2004. A meeting is scheduled for new and returning student program participants.

Other

Rodgers explained that Jacque Forte has a new role in addition to serving as the Activity Two Coordinator she will also support Dr. Kim who is the new CSUS Activity One Coordinator. Her new additional title is SI Leader Supervisor, representing CSUS.

Rodgers requested input from the committee regarding the development of the Regional Transfer Team meeting calendar.

Respectfully Submitted,

Marcella Rodgers
Regional Title V Director