



## TITLE V COOPERATIVE GRANT TWO COORDINATORS

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**Approved Minutes**  
**April 30, 2004**  
**MSR 285**

### **Present:**

Jacquelyn Forte, CSU Stanislaus  
Roger Pugh, CSU Stanislaus  
Michelle Stanford, Merced College  
Marcella Rodgers, Regional Title V Director

### **Approval of March 26, 2004 Minutes**

The Activity Two Coordinators reviewed and approved the March 26 minutes from the Research Committee meeting with the Activity One and Activity Two Coordinators.

### **University and Community College Mentor Roles**

Since the addition of project mentors is newly implemented the committee reviewed the training and functions for each set of mentors, CSU Stanislaus student mentors and community college mentors. The group discussed the differing roles and responsibilities and how they can and should complement each other to provide the strongest and most meaningful support to the project participants. CSU Stanislaus has five mentors and Merced College has seven. At Merced College the CSU mentors received a mini orientation of the Merced Title V Program and attended a Merced College student orientation. The CSU Stanislaus mentors have been staffing an outreach table at Merced College. Forte agreed she would communicate with the CSU Stanislaus mentors and revisit their role and responsibilities. Stanford is meeting weekly with the Merced College mentors to ensure follow through with the mentor support services. As of May 28<sup>th</sup> Merced College has 34 students participating in the Title V Grant Project. Forte conducted 20 hours of training with the CSU Stanislaus mentors. The training included course planning for popular majors, a campus visit to the community college sites. The group discussed the possibility of a regional full day training for mentors. This would give mentors an opportunity to meet each other and be trained jointly by the activity coordinators. The committee reviewed the mentor job description.

### **Focus Groups**

Forte will conduct the focus groups and the committee members were invited to provide suggestions for focus group questions. The committee discussed the target group details as Rodgers provided a student list that was generated by IR at CSU Stanislaus.

### **Title V Celebration Evaluation**

The regional office will provide a summary as soon as the evaluation results are collected and tabulated. Rodgers distributed a student roster of attendees.

### **Activity Plan Development for 2004-05**

The group will meet this summer to continue developing fall plans. Rodgers will follow up with Robles to obtain student participant data.

**Meeting Calendar, 2004-05**

Rodgers distributed the draft fall 2004 calendar for approval. The committee made revisions and Rodgers will send a revised fall 2004 calendar to the committee through email.

The group requested that the next meeting be scheduled for May 20<sup>th</sup> from 2 to 4 pm.

**Annual Grant Report**

The committee members were asked to submit their activity summaries for inclusion into the report.

**Other**

Rodgers distributed the agreed upon definition of terms for the project research.

Respectfully Submitted,

Marcella Rodgers  
Regional Title V Director