



# SAN JOAQUIN DELTA COMMUNITY COLLEGE DISTRICT

## MINUTES OF THE REGULAR BOARD MEETING Tuesday, December 1, 2009

The regular meeting of the Board of Trustees of the San Joaquin Delta Community College District was held on Tuesday, December 1, 2009 at 4:00 p.m. Public Meeting in the Board Room, Administration 103, 5151 Pacific Ave., Stockton, California.

Members Present: Steve Castellanos, Board President; Janet Rivera, Vice President; Teresa R. Brown Clerk; Mary Ann Cox; Taj M. Khan; Ted Simas; C Jenet Stebbins; Waymond Hall, Student Representative

**I. Called to Order**  
The Board meeting was called to order at 4:00 p.m. by Board President Castellanos.

**Call to Order**

**II. Communications**  
No public comments.

**Public Comments**

**III. Recess to Closed Session**  
Board President Castellanos convened to Closed Session at 4:01p.m. to discuss matters pursuant to Government Code Section 54956.9 Motion: Rivera; Seconded: Simas. Vote: 7/0; motion carried.

**Recess to Closed Session**

**IV. Reconvene Public Session**  
The Board returned from Closed Session with nothing to report.

**Reconvene Public Session**

**V. Pledge of Allegiance**  
Board President Castellanos led the Pledge of Allegiance.

**Pledge of Allegiance**

**VI. Communications**  
Pamela and Clifton Rainey addressed the Board regarding Ms. Rainey's experiences as a candidate for the nursing program. Mr. Rainey praised the staff in the President's Office as well as Dr. Rodriguez for helping his wife in the process of applying to the nursing program. Ms. Rainey stated that she had been accepted into the program and was very excited.

**Public Comments**

Physical Education, Recreation and Athletics Division Dean Mary Ann Paz informed the Board of the volleyball program stating the college has the number two team in Northern California. Ms. Paz informed the Board of the team's banquet to be held at the Stockton Hilton Hotel on Thursday evening. Ms. Paz further informed the Board of the game on Friday and handed out a mini program for the volleyball championships.

<p><b>VII. Recognitions</b></p> <p>A. Introduction of the October 2009 Non-Teaching Award Recipient. Academic Senate President Janice Takahashi introduced Larry Sackerson, Reprographics Tech II as the October 2009 Non-Teaching Award.</p> <p>B. Introduction of the November 2009 Non-Teaching Award Recipient. Academic Senate President Janice Takahashi introduced Art Yee, Athletic Trainer as the November 2009 Non-Teaching Award Recipient.</p> <p>C. Introduction of the November 2009 Adjunct Teaching Award Recipient. Academic Senate President Janice Takahashi introduced Robert Schumacher, Fine Arts Adjunct Instructor as the November 2009 Adjunct Teaching Award Recipient.</p> <p>D. Introduced of the December 2009 Non-Teaching Award Recipient. Academic Senate President Janice Takahashi introduced Jan Marlese, Director of the Horton Art Gallery as the December 2009 Non-Teaching Award Recipient.</p>	<p><b>Recognitions</b> October 2009, November 2009 Non-Teaching Award; November 2009 Adjunct Teaching Award; December 2009 Non-Teaching Award.</p>
<p><b>VIII. Consent Agenda – Action Items</b></p> <p>A. Governance Process</p> <ol style="list-style-type: none"> <li>1. Approval of the minutes: November 3, 2009 Regular Board of Trustees Meeting.</li> <li>2. Consideration of Proposed Adoption of Board Policy (BP) 4231 “Grade Changes”. (First Reading).</li> </ol> <p>B. Human Resources</p> <ol style="list-style-type: none"> <li>1. Consideration of Personnel Action – Short Term Non-Academic Employees. <i>(Trustee Cox pulled this item for discussion regarding the opportunity for laid-off employees to fill short-term positions.)</i></li> </ol> <p>Trustee Rivera motioned and Trustee Cox seconded to approve the Consent Agenda notwithstanding the pulling of Con B.1. Vote: 7/0; motion carried.</p>	<p><b>Consent Agenda</b> Governance Process Approval of the November 3, 2009 Minutes.  Consideration of Proposed Adoption of Board Policy (BP) 4231 “Grade Changes”. (First Reading).  Human Resources. Short-Term Non Academic Employees.</p>
<p><b>IX. NonConsent Agenda – Action Items</b></p> <p>A. Consideration of Personnel Action - Faculty. Trustee Cox motioned and Trustee Brown seconded to approve the list of Delta College faculty requesting additional disciplines for which they meet the minimum qualifications. <b>See NON CON A 1.1 – 1.2</b> which is made a part of the December 1, 2009 agenda.</p>	<p><b>NonConsent Agenda Action Items</b> Consideration of Personnel Action - Faculty.</p>

<p>Vote: 7/0; motion carried.</p> <p>B. Consideration of Personnel Action - Classified. Trustee Rivera motioned and Trustee Brown seconded to approve the appointment of the classified employee as presented. <b>See NON CON B 1.1 – 1.2</b> which is made a part of the December 1, 2009 agenda.</p>	<p>Consideration of Personnel Action – Classified.</p>
<p>Vote: 7/0; motion carried.</p> <p>C. Consideration of Two (2) Years Additional Health Benefit Credit or Supplemental Employee Retirement Program (SERP). Trustee Cox motioned and Trustee Brown seconded to approve the Two (2) Years Additional Health Benefit Credit and Supplemental Employee Retirement Program (SERP) Incentives as presented. <b>See NON CON C 1.1 – 1.4</b> which is made a part of the December 1, 2009 agenda.</p>	<p>Consideration of Two (2) Years Additional Health Benefit Credit or Supplemental Employee Retirement Program (SERP).</p>
<p>Vote: 7/0; motion carried.</p> <p>D. Consideration of Notice of Completion Contract with Flintco, Inc. for the Gateway Student Services Building Project; SJDC Contract #06-492 Bond. Trustee Rivera motioned and Trustee Simas seconded to approve Resolution No. 09-39 Accepting Completion of Contract for the Gateway Student Services Building Project by Flintco, Inc., that the Notice of Completion be filed, and that the Vice President of Business Services be directed to release the remaining funds on this project. <b>See NON CON D 1.1 – 1.5</b> which is made a part of the December 1, 2009 agenda.</p>	<p>Consideration of Notice of Completion Contract with Flintco, Inc. for the Gateway Student Services Building Project; SJDC Contract #06-492 Bond.</p>
<p>Vote: 7/0; motion carried.</p> <p>E. Consideration of Energy Management Pilot Program for CMAS Building. Trustee Cox motioned and Trustee Rivera seconded to authorize the Superintendent/President to enter into a contract with George Yardley Company to install a new ventilation monitoring system in the CMAS building at a cost not to exceed \$292,950 and authorized the Superintendent/President to apply for a low-interest financing in the amount of \$131,174 from the California Energy Commission to finance a portion of the project. The project repayment costs will be drawn from the General Fund, which will be replenished through energy cost savings. <b>See NON CON E 1.1 – 1.4</b> which is made a part of the December 1, 2009 agenda.</p> <p>Vote: 7/0; motion carried.</p>	<p>Consideration of Energy Management Pilot Program for CMAS Building.</p>

F. Consideration of Proposed Amendment Policy 6230 "Finals" and renumber to Board Policy 4200 "Finals" (Second Reading).  
Trustee Cox motioned and Trustee Rivera seconded to accept the Second Reading of proposed amendment of Policy 6620 "Finals", and the renumbering to Board Policy (BP) 4200 "Finals". **See NON CON F 1.1 – 1.2** which is made a part of the December 1, 2009 agenda.

Vote: 7/0; motion carried.

G. Consideration of Proposed Amendment Policy 1500 "Public Records" and renumber to Board Policy 3300 "Public Records" (Second Reading).  
Trustee Castellanos motioned and Trustee Rivera seconded to accept the Second Reading of proposed amendment of Policy 1500 "Public Records" and the renumbering to Board Policy (BP) 3300 "Public Records". **See NON CON 1.1 – 1.9** which is made a part of the December 1, 2009 agenda.

Vote: 7/0; motion carried.

H. Consideration of Proposed Amendment Policy 1510 "Computing Mission Statement" and renumber to Board Policy 3720.1 "Computing Mission Statement" (Second Reading).  
Trustee Rivera motioned and Trustee Simas seconded to accept the Second Reading of proposed amendment of Board Policy (BP) 3720.1 "Computing Mission Statement". **See NON CON 1.1 – 1.4** which is made a part of the December 1, 2009 agenda.

Vote: 7/0; motion carried.

I. Endorsement of Trustee Area Maps for the San Joaquin Delta Community College District.  
Trustee Cox motioned and Trustee Simas seconded to adopt Resolution No. 09-40 certifying that the maps generated by the Registrar of Voters on November 6, 2009 are true and accurate reflections of the legal boundaries of Trustee Areas in San Joaquin County. **See NON CON I 1.1 – 1.2** which is made a part of the December 1, 2009 agenda.

Vote: 7/0; motion carried.

Consideration of Proposed Amendment Policy 6230 "Finals" and renumber to Board Policy 4200 "Finals" (Second Reading).

Consideration of Proposed Amendment Policy 1500 "Public Records" and renumber to Board Policy 3300 "Public Records" (Second Reading).

Consideration of Proposed Amendment Policy 1510 "Computing Mission Statement" and renumber to Board Policy 3720.1 "Computing Mission Statement" (Second Reading).

Endorsement of Trustee Area Maps for the San Joaquin Delta Community College District.

**X. Future Board Agenda Items/Discussions**

A. Board of Trustees.  
Trustee Brown requested a discussion on how combining divisions goes through the shared governance process.

Trustee Cox requested a future item on the CEO evaluation policy revision process to include how the Vice President's evaluate the CEO. Dr. Rodriguez stated he would get some information for Dr. Cox on this subject.

**XI. Communications**

Dr. Rodriguez informed the Board that they would be receiving a copy of the College's 75<sup>th</sup> Anniversary newsletter in their Friday packets. Dr. Rodriguez thanked Jim Vergara, Monica Radrigan and Chuck Bloch for their work on the newsletter.

Dr. Rodriguez announced the dedication ceremony for the South Campus at Mountain House to take place on Friday, December 4<sup>th</sup>.

Board of Trustees:

Student Trustee Hall congratulated tonight's award recipients and spoke on the shared governance workshop.

Trustee Khan stated that he felt the shared governance workshop was very useful in helping keep our focus and that the Board needs to look at long-range plans and work together with the constituent groups.

Trustee Khan spoke about the need to have a time and place to discuss board items in detail before they get on an agenda, as well as the need to take another look at the board committees for their relevance. Trustee Khan elaborated the need to have a way to discuss long-range planning, budgets, etc. and other issues that could be worked out at these discussions before being placed on a board agenda. This discussion group should also meet regularly.

Trustee Simas clarified his comments on the golden handshake issue stating that any savings the District can garner is necessary because we need to save money now. Trustee Simas justified why he voted for the CMAS system adding that he had concerns that the golden handshakes will not save the college enough money prior to March. Trustee Simas spoke on the state budget projections, stating the state was not including the paybacks they owe various agencies.

**Future Board Agenda Items**

Board of Trustees.

**Communications**

Superintendent/President

Board of Trustees

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Trustee Rivera shared with the Board a copy of the Family Resources newsletter pointing out an article where a Delta College student in the foster care program was highlighted. Trustee Rivera also shared the Outlook newsletter and pointed out an article regarding astronaut Jose Hernandez and his project. There was also a Middle College High School student recognized in the newsletter.

Trustee Rivera spoke about her attendance at the recent CCLC Conference where all the Delta College constituent groups attended.

Trustee Castellanos thanked Trustee Simas for his admonishments on the state budget situation stating that the lack of communication at the state level is surprising. Trustee Castellanos stated that with the decline in public education funding we must find a way to have a consorted effort with other educational institutions.

Trustee Castellanos agreed with Trustee Khans concerns with board committees but stated that it is the responsibility of the committee chairs to call meetings regularly and if the chairs are not calling meetings then maybe the committees are not serving the right purpose. Trustee Castellanos added that the shared governance workshop focused on the purpose of working better together, and that we must reinvent ourselves as we focus on working together better and we must look at long-range planning to build the future. Trustee Castellanos stated that it will be a challenge to work together and to trust one another.

Trustee Brown stated that she also attended the CCLC Conference and she attended a number of good workshops. Trustee Brown stated that she was glad to see all of the college staff in attendance and although the distinguished alumni was not able to attend, the fact that he was a Delta alumni was a tribute to the college.

Trustee Brown informed the Board that she attended the San Joaquin County Office of Education School Dinner where the keynote speaker, a former legislator, spoke on employment projections and issues at the state level. Trustee Brown further stated that she looked forward to seeing as many people present tonight at the South Campus at Mountain House dedication on Friday.

Trustee Stebbins informed the Board that she and Trustee Rivera attended an African American event for students at Chavez Memorial Library to work on helping with African American student drop-out rates. Trustee Stebbins added that Delta College would be playing a major role in this effort and informed the Board that Vice President Walton also attended the event and that Dr. Rodriguez' name was mentioned in a

positive way.

Trustee Cox thanked everyone who attended the shared governance workshop and spoke about the purpose of participatory governance and decision making management. Trustee Cox stated that she believed the college does have a good system of participatory management, but she does not want to see us repeat the lack of participatory management that she felt occurred during the last round of lay-offs. Trustee Cox further stated that staff needs to be informed and collaborated with on how we make budget cuts, and that it must be done campus wide.

Trustee Cox informed the Board that she too attended the CCLC conference and that it was well worth the time.

Trustee Cox voiced concerns regarding basic skills cuts in math stating that our program is a model program that may need to be revamped. Trustee Cox added that we need to develop a system where we can measure success in basic skills.

Constituent Groups:

Academic Senate President Janice Takahashi spoke on the fundamental learning skills taught through Guidance and Counseling which have been cut, stating that Guidance and Counseling is one of the main sources of basic skills. Ms. Takahashi stated that the shared governance workshop was very enlightening. Ms. Takahashi further stated that the short-term and long-term goals of the college should always be for student success.

Ms. Takahashi informed the Board of the Outstanding Students Program to be held on December 7<sup>th</sup> in the Tillie Lewis Theatre.

Classified Senate President Nikki George informed the Board of her attendance at the CCLC Conference and spoke on the shared governance workshop. Ms. George stated that she had positive thoughts about the retirement incentive (golden handshake) and congratulated tonight's award recipients.

CSEA President Dana Baker also congratulated the award's recipients and thanked the Board for approving the Supplemental Employee Retirement Program (SERP). Ms. Baker informed the Board that she also attended the CCLC Conference.

Ms. Baker mentioned the food service workers at the main campus and how seeing their warm and friendly faces matter to students, however, South Campus at Mountain House does not have food service workers; only vending machines. Ms. Baker stated that she hoped that situation would change in the near future.

Constituent Groups  
Academic Senate  
Janice Takahashi

Classified Senate  
Nikki George

CSEA  
Dana Baker

Management Senate President Catherine Mooney congratulated Mary Ann Paz on the Volley Ball Championships and thanked the Academic Senate for continuing to give out awards to staff. Ms. Mooney spoke on the registration numbers and thanked Information Technology for their assistance in keeping the registration system flowing.

Management Senate  
Catherine Mooney

Ms. Mooney thanked Dr. Rodriguez and the Academic Senate for arranging the shared governance workshop and thanked the Board for approving the SERP. Ms. Mooney further thanked facilities staff for assisting in the move to the DeRicco building and thanked the Bond team for the work that has been accomplished.

Ms. Mooney thanked Mark Showers, Matt Wetstein and Lee Belarmino on the energy savings plan and encouraged the Board to develop a “green” award program.

Ms. Mooney invited the Board and student representatives to the Management Senate’s breakfast on Friday, December 18<sup>th</sup>.

ASBG President Patrice Burke spoke on the basic skills issue and encouraged more student involvement in decision making. Ms. Burke informed the Board that the ASBG was getting ready for their C.A.R.E. dinner and the ASBG was also looking into ways they could serve the students at the South Campus in Mountain House.

ASBG  
Patrice Burke

CTA President Jeff Hislop stated that the faculty is aware that there will be difficult times ahead and they will ensure that they continue to turn out quality students. Mr. Hislop wished everyone happy holidays.

CTA  
Jeff Hislop

No comments.

POA  
Mario Vasquez

Board President Castellanos adjourned the meeting at 7:30 p.m.

**Adjournment**

Respectfully submitted,

Dr. Raúl Rodríguez  
Superintendent/President and  
Secretary to the Board of Trustees