

CurricuNet Program Review Module

Introduction

The screenshot shows the CurricuNet interface for San Joaquin Delta College. At the top, there is a yellow banner with the college logo and name. Below the banner, the user is logged in as 'Alyssa Nguyen' and can click 'Log Out'. The main content area is divided into three sections: a left sidebar menu, a central image, and a right sidebar with news. The left sidebar menu includes sections for 'CurricuNET Home', 'Prefs' (Personal Info, Notification), 'Build' (Articulation, Courses, Programs, Packages), 'Program Reviews' (Track, My Proposals, My Approvals, All Proposals), and 'Links' (Adding SLO or Textbook Guidelines). The central image is titled 'Delta Campus' and shows a modern building with a landscaped garden. The right sidebar, titled 'Recent News', contains 'Meeting Dates: 2010-11 Academic Year' (Curriculum Committee meetings, Tuesdays, 2:30-4:30 p.m., Holt 121) and lists dates for 2010 (August 24, September 14, ~~September 28 - Canceled~~, October 12, October 26, November 9, November 23, December 7) and 2011 (January 25).

The new online Program Review form is available online through your CurricuNet portal.

If you log into your CurricuNet account, you will see an additional item on your left menu labeled Program Reviews.

As this is a separate module from the Courses, you will have to log in again when you click on that link.

Inside this guide:

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Logging into CurricuNet's Program Review Module

Log in using your CurricuNet login information.

The URL for the program review is: http://www.curricunet.com/delta_reviews/

The screenshot shows the CurricuNet interface for San Joaquin's Delta College. The main navigation menu on the left is highlighted with two numbered callouts:

- 1. **Program Reviews**
- 2. **Track**

1

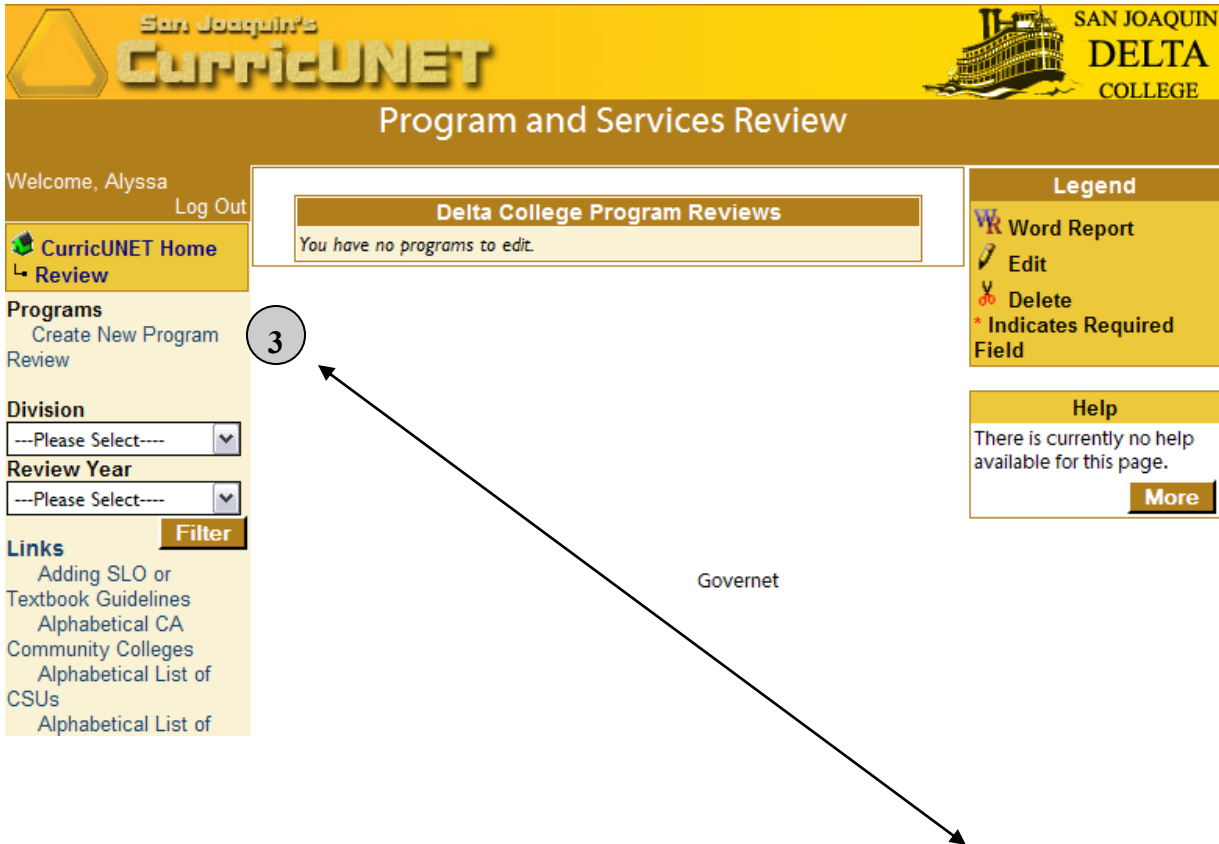
Click on Program Reviews to enter the Program Review section in CurricuNet

2

Track: This is where you can track your completed program reviews.

Program Review Main Menu

Clicking on Program Review on the home page will take you the page below.

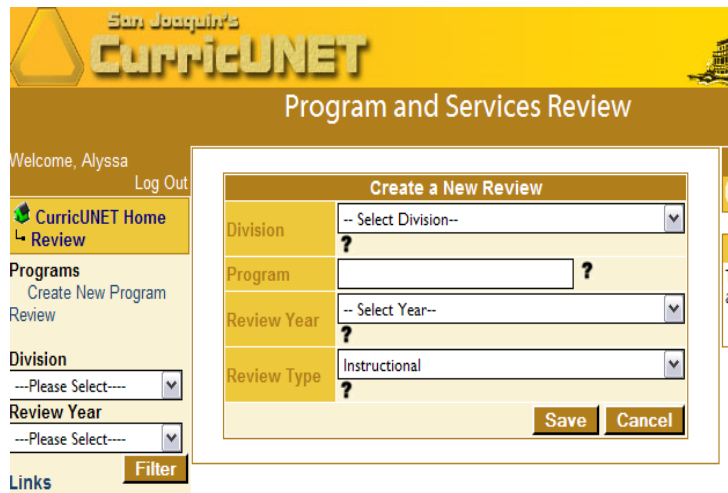


Use drop-down lists to search for an existing program review and then click Filter.

Clicking Create New Program Review will navigate you to the page below.

All program reviews will be organized by:

- Division
- Program Name
- Review Year
- Review Type



Creating a New Program Review

The screenshot shows the 'Create a New Review' form in the CurricUNET interface. The form is titled 'Create a New Review' and contains the following fields:

Division	SS Humanities, Social Sciences, and Education	?
Program	Education	?
Review Year	2010-11	?
Review Type	Instructional	?

At the bottom of the form are 'Save' and 'Cancel' buttons. To the right of the form is a 'Legend' section with a 'Help' button and a message: 'There is currently no help available for this page.' with a 'More' button. The left sidebar contains navigation links for 'CurricUNET Home', 'Review', 'Programs', 'Division', 'Review Year', and 'Links'.

Clicking Save will navigate you to the page below.

Similar to the way you work on course revisions in the CurricuNet Course module, you will have an outline of all the information that will need to be completed on the right side of the screen. Each outline link is a section in the report.

The screenshot shows the 'Program and Services Review Main Menu' page in the CurricUNET interface. The page is titled 'Program and Services Review Main Menu' and contains the following information:

Review Title	Education 09-Nov-10 *Pending* Alyssa Nguyen
Co-Contributor(s)	There are no Co-Contributors for this program review. Add a Co-Contributor

At the bottom of the main menu is a 'Previous Reviews' section. To the right of the main menu is a 'Course Information' section with a 'Main' heading and a list of checkboxes:

- Program Overview
- Program Goals
- Award Information
- Full-Time Equivalency
- Course Information
- SLO
- Recommendations
- Attach Files

Below the 'Course Information' section is a 'Help' section with a message: 'There is currently no help available for this page.' and a 'More' button. The left sidebar contains navigation links for 'CurricUNET Home', 'Review', 'Edit Review', 'Program Review', 'Edit Program Review', and 'Links'.

Program Review Overview

San Joaquin's **CurricUNET** SAN JOAQUIN DELTA COLLEGE

Program and Services Review

Welcome, Alyssa [Log Out](#)

Please Remember To Save Work Before Navigating Off Of Page.

Program Description & Scope

Division	SS Humanities, Social Sciences, and Education	?
Program	Education	?
Review Year	2010-11	?
TOP Codes [ctrl] + Click selects/deselects	0101.00 - Agriculture Technology and Sciences, Ge... 0102.00 - Animal Science 0102.10 - Veterinary Technician (Licensed) 0102.20 - Artificial Inseminator (Licensed) 0102.30 - Dairy Science 0102.40 - Equine Science	?
Review Type	Instructional	?

Advisory Information

Does your program have an advisory committee? Yes No ?

Vocational Programs Only

Does your program have a vocational programs? Yes No ?

[Save](#) [Finish](#) [Cancel](#)

Course Information

Main

- Program Overview
- Program Goals
- Award Information
- Full-Time Equivalency
- Course Information
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Legend

- Word Report
- Edit
- Delete
- Indicates Required Field

Help

There is currently no help available for this page.

[More](#)

Navigation Menu:

- CurricUNET Home
- Review
- Edit Review
- Program Review
- Edit Program Review
- Program Overview has not been marked as finished.
- Links
 - Adding SLO or Textbook Guidelines
 - Alphabetical CA Community Colleges
 - Alphabetical List of CSUs
 - Alphabetical List of UCs
 - Approved Online Courses
 - Archive of Comparable Courses for Previous Version
 - CCC Program & Course Approval
 - References
 - California labor market

Clicking on the first link, Program Overview will navigate you the page above.

For all programs, you must select the Taxonomy of Programs (TOP) codes associated with your program. If you need help with which TOP codes to select, please contact: Alyssa Nguyen at anguyen@deltacollege.edu

To select multiple TOP codes, hold the Ctrl button down while you click on the appropriate TOP codes.

NOTE: It is very important that you select the appropriate TOP codes on this page. Selection of TOP codes in this page will determine which courses the system will use to generate the data for your program's Full-Time Equivalency (FTE) information and your program's overall success and retention rates.

Program Goals

The screenshot shows the 'Program and Services Review' page in CurricUNET. The main content area is titled 'Program Goals' and contains the following fields:

- Edit** (button) | **Program Goals** (header)
- Year**: 2010-11
- Status**: -- Select Status-- (dropdown menu)
- Description of Goal**: A large text area for describing the goal.
- Strategy**: A large text area for describing the strategy to carry out the goal.
- Comments**: A large text area for additional comments.

At the bottom of the form are buttons for **Add**, **Finish**, and **Cancel**. To the right of the form is a 'Course Information' sidebar with a 'Main' section containing several checkboxes: Program Overview, Program Goals, Award Information, Full-Time Equivalency, Course Information, SLO, Recommendations, and Attach Files. Below this is a 'Help' section with the text 'There is currently no help available for this page.' and a 'More' button.

Please list the goals you have for your program by providing a description, the strategy you plan to carry out the goal and any additional comments you would like to make about the goal.

After you click ADD, you will see the information on the top of page.

You can add as many goals as you need.

This screenshot shows the 'Program Goals' form after the 'Add' button has been clicked. The form now displays the following information:

- Edit** (button) | **Program Goals** (header)
- Year**: 2010-11
- Status**: New
- Description of Goal**: Goal #: 1
- Strategy**: Description: Testing
- Comments**: Strategy: Testing; Comments: Testing

The 'Add' button is now disabled, and the 'Finish' and 'Cancel' buttons remain. The sidebar and help section are identical to the previous screenshot.

Award Information

San Joaquin's **CurricUNET** SAN JOAQUIN DELTA COLLEGE

Program and Services Review

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Program Review
[Edit Program Review](#)

Program Overview has not been marked as finished.

Links
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[CCC Approval Preferences](#)
[California labor market information](#)
[CollegeSource \(on campus access only\)](#)
[Course Challenge Options](#)
[Course SLOA full cycle report](#)
[CurricUNET Quick](#)

Please Remember To Save Work Before Navigating Off Of Page.

Award Information

What does the award information data tell you about the program?

How have the degree(s) and certificate(s) changed during the last three years?

? S

? S

[Save](#) [Finish](#) [Cancel](#)

Awards for Award List
 [ctrl] + Click selects/deselects

- Early Childhood Education Assistant Cert
- Early Childhood Education Associate Teacher Cert
- Early Childhood Education Master Teacher Certificate
- Early Childhood Education Site Supervisor Certificate
- Early Childhood Education Teacher Cert.
- Education Aide Cert

Award List

Degrees	2005-06	2006-07	2007-08	2008-09	2009-10
Certificates					
Education Aide Cert	0	1	0	2	1

Course Information
 Main
 Program Overview
 Program Goals
 Award Information
 Full-Time Equivalency
 Course Information
 SLO
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Legend
 Word Report
 Edit
 Delete
 * Indicates Required Field



Help
 There is currently no help available for this page.
[More](#)

Here is where you select the awards your program offers. All awards that are offered by the Division you selected in the Main Page are displayed here.

Counts of the award will be displayed in the Award List section.

To select multiple TOP codes, hold the Ctrl button down while you click on the appropriate TOP codes.

Full-Time Equivalency

Program and Services Review

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- [Curriculum Handbook](#)
- [Curriculum Support documents](#)
- [Delta College](#)
- [Delta College](#)

Please Remember To Save Work Before Navigating Off Of Page.

Full-Time Equivalency

Program FTES is: Increasing Decreasing Same ?

Program FTEF is: Increasing Decreasing Same ?

Program FTES/FTEF is: Increasing Decreasing Same ?

What does this data tell you about your program?

? S

		2004-05	2005-06	2006-07	2007-08	2008-09
FTES	College	15578	15734.4	16347.8	18108.2	18536.8
	Division	4254	4221.1	4503.3	5376.1	5002.9
	Program	53.3	46.8	48.3	48.4	55.7
FTEF	College	845.7	885.6	924.3	969.9	970.1
	Division	209.2	221.8	223.1	234.9	228.3
	Program	5.4	4.9	3.7	4	3.7
FTES/ FTEF	College	18.42	17.77	17.69	18.67	19.11
	Division	20.33	19.03	20.19	22.89	21.91
	Program	9.87	9.55	13.05	12.10	15.05

Course Information

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Legend

- Word Report
- Edit
- Delete
- * Indicates Required Field

Help

There is currently no help available for this page.

This page will present FTES and FTEF information for your program based on the TOP codes you selected in the Program Overview page.

Course Information

San Joaquin's **CurricUNET** SAN JOAQUIN DELTA COLLEGE

Program and Services Review

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Program Review Edit Program Review Addit

Links Adding BLO or Textbook Guidelines Alphabetical CA Community Colleges Alphabetical List of CSUs Alphabetical List of JCS Approved Online Courses Archive of Comparable Courses or Previous Version CCC Program & Course Approval References California labor market information CollegeSource (on campus access only) Course Challenge Options Course BLOA full cycle report CurricUNET Quick Start Guides Curriculum Handbook Curriculum Support documents Delta College Delta College Articulation Office Goleman Library Taxonomy Chart

Please Remember To Save Work Before Navigating Off Of Page.

Course Information

Course Outcomes

What does this data tell you about your program?

Success and Retention Rates

Outcome	Fall 2003	Fall 2004	Fall 2005	Fall 2006	Fall 2007
College Success	65 %	64 %	64 %	64 %	64 %
Retention	80 %	80 %	80 %	80 %	81 %
Program Success	79 %	74 %	83 %	80 %	74 %
Retention	85 %	85 %	90 %	87 %	91 %

Courses

Which of the program's courses need to be updated?

-- Select Courses--

- EDUC 010L - Seminar and Tutoring in Education
- EDUC 010 - Introduction to Education
- EDUC 012 - Seminar in Communications and Beginning Tutoring
- EDUC 011 - Methods of Classroom Management
- ENG 032J - Seminar in Communications: Community Tutoring
- ENG 032B - Seminar in Communications: Writing Lab
- ENG 032I - Seminar in Communications: Learning Disabilities
- ENG 032A - Seminar in Communications: Tutor Center
- ENG 032F - Seminar in Communications: Reading-Experiences

What new courses do you need or wish to develop?

Articulation

Please list the courses that are currently being articulated with high schools, other community colleges, and 4-year institution courses.

-- Select Courses--

- FASHION 037 - Fashion Apparel
- FASHION 042 - Custom Clothing Techniques
- FASHION 043 - Custom Clothing Techniques
- FCS 050H - Special Studies: Family and Consumer Sciences
- A-IND 078N - Pesticides and Herbicides
- A-IND 078P - Power Actuated Equipment
- A-MEC 074A - Basic Welding
- A-MEC 074B - Machine Shop
- ABE 103 - General Education Diploma Preparation

Curriculum

Are there any plans in place to improve the program's curriculum?

Save Finish Cancel

Course Information

- Main
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Help

There is currently no help available for this page.

This page will present your program's course(s) success and retention rates for the Fall term based on the TOP codes you selected in the Program Overview page.

Please Remember To Save Work Before Navigating Off Of Page.

Course Information

Course Outcomes

What does this data tell you about your program?

Success and Retention Rates

Outcome	Fall 2003	Fall 2004	Fall 2005	Fall 2006	Fall 2007
College Success	65 %	64 %	64 %	64 %	64 %
Retention	80 %	80 %	80 %	80 %	81 %
Program Success	79 %	74 %	83 %	80 %	74 %
Retention	85 %	85 %	90 %	87 %	91 %


SUCCESS

The proportion of students who passed the course (Letter Grades: A, B, C, P) out of the total that received any letter grade.

RETENTION

The proportion of students who received a letter grade other than a "W" out of the total that received any letter grade.

SLO

San Joaquin's **CurricUNET**  SAN JOAQUIN DELTA COLLEGE

Program and Services Review

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Please Remember To Save Work Before Navigating Off Of Page.

Student Learning Outcomes

Please indicate the percentage of courses in the program that have active student learning outcomes.

 ?

What are the current plans in place for developing a cycle of assessment, review, and revision?

 ? S




[Save](#) [Finish](#) [Cancel](#)

Course Information

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Legend

-  Word Report
-  Edit
-  Delete
- * Indicates Required Field

Help

There is currently no help available for this page.

[More](#)

Summary of your program's plans for Student Learning Outcomes.

Recommendations

There are **4 types of recommendations** you can make.

You can make as many recommendations as needed based on the information you provided in the program review.

Use this part of the report to make recommendations for faculty, support staff, supplies, equipment, technology or other resources you think you will need. This part of the report is important for college planning and staffing entitlements.