



# SAN JOAQUIN DELTA COMMUNITY COLLEGE DISTRICT

## MINUTES OF THE REGULAR BOARD MEETING Tuesday, March 17, 2009

The regular meeting of the Board of Trustees of the San Joaquin Delta Community College District was held on Tuesday, March 17, 2009 at 5:00 p.m. Public Meeting in the Board Room, Administration 103, 5151 Pacific Ave., Stockton, California.

Members Present: Steve Castellanos, Board President; Janet Rivera, Vice President; Teresa R. Brown Clerk; Mary Ann Cox; Taj M. Khan; Ted Simas; Jennet C Stebbins; Valerie Novak, Student Trustee

<p><b>I. Called to Order</b> The Board meeting was called to order at 5:00 p.m. by Board President Castellanos.</p> <p><b>II. Communications</b> 1. Public Comments No public comments.</p> <p><b>III. Pledge of Allegiance</b> Trustee Janet Rivera led the Pledge of Allegiance.</p> <p><b>IV. Recognition(s)</b> A. Introduction of the January 2009 Academic Senate Adjunct Faculty Award Recipient (Sheila Sanford). Academic Senate President Janice Takahashi introduced the award recipient for the Adjunct Faculty Award and Board President Castellanos asked that congratulations be sent to Ms. Sanford due to her absence at the board meeting. <i>(Ms. Sanford arrived during the NonConsent Agenda where faculty member Leslie Asfour presented her with her award.)</i></p> <p><b>V. Consent Agenda – Action Items</b> <i>Trustees Stebbins and Khan were not in attendance at the time of the vote to approve the Consent Agenda.</i> A. Governance Process 1. Approval of the Minutes: February 17, 2009 and March 3, 2009 Regular Board meetings and the February 19, 2009 and March 11, 2009 Special Board meetings. Approved the minutes as presented. See Exhibit <b>CON A 1.1 – CON A 1.27</b> which is made a part of the March 17, 2009 agenda.  B. Business Services 1. Consideration of Notice of Completion of Bid #668, Repave of Manteca Farm Parking Lot Project SJDC</p>	<p><b>Call to Order</b></p> <p><b>Public Comments</b></p> <p><b>Pledge of Allegiance</b></p> <p><b>Recognitions</b> Introduction of the January 2009 Academic Senate Adjunct Faculty Award Recipient.</p> <p><b>Consent Agenda</b> Governance Process Approval of the minutes of the January 20, 2009, and February 3, 2009 Board of Trustees Meetings.  Consideration of Notice of Completion of Bid #668, Repave of Manteca Farm</p>
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<p>Contract #08-318 with A.M. Stephens Construction Co., Inc. Approved Resolution No. 09-06 accepting completion for the Repavement of Manteca Farm Parking Lot Project by A.M. Stephens Construction Co., Inc., that the Notice of Completion filed, and that the Vice President of Business Services be directed to release the retained funds on this project. <b>See Con B 1.1 – B 1.5</b> which is made a part of the March 17, 2009 agenda.</p>	<p>Parking Lot Project SJDC Contract #08-318 with A.M.Stephens Construction Co., Inc.</p>
<p>2. Consideration of Acceptance of Donations. Accepted the donation from General Motors Corporation (Walnut Creek Buick, Pontiac, GMC) and General Motors Corporation (Paul Blanco Chevrolet), and directed the administration to send a letter of appreciation. <b>See Con B 2.1 – 2.5</b> which is made a part of the March 17, 2009 agenda.</p>	<p>Consideration of Acceptance of Donations.</p>
<p>C. Human Resources 1. Consideration of Personnel Action – Short Term – Non Academic Employees. The Board approved the appointment of the employment of the short-term, non-academic employees as presented. <b>See CON C 1.1 – CON C 1.3</b> which is made a part of the March 17, 2009 agenda.</p> <p>Trustee Rivera motioned and Trustee Simas seconded to approve the Consent Agenda. Vote: 5/0; motion carried.</p>	<p>Human Resources Consideration of Personnel Action – Short Term – Non Academic Employees.</p>
<p><b>VI. NonConsent Agenda/Action Items</b></p>	<p><b>NonConsent</b></p>
<p>A. Consideration of Nominations for the CCCT Board Elections. Trustee Simas motioned and Trustee Rivera seconded to cast one vote for Trustee Hon Rodgers, at the recommendation of Dr. Rodriguez for the CCCT Board. <b>See NONCON A 1.1 - 1.3</b> which made a part of the March 17, 2009 agenda.</p> <p>Vote: 5/0; motion carried. Trustee Stebbins and Khan not present.</p>	<p><b>Agenda/Action Items</b> Consideration of Nominations for the CCCT Board Elections.</p>
<p>B. Consideration of Personnel Action – Classified. Trustee Cox motioned and Trustee Brown seconded to approve the appointment and resignation of classified employees as presented. <b>See NONCON B 1.1 – 1.4</b> which is made a part of the March 17, 2009 agenda.</p> <p>Vote: 5/0; motion carried. Trustee Stebbins and Khan not present.</p>	<p>Consideration of Personnel Action – Classified.</p>

<p>C. Consideration of Personnel Action – Faculty Additional Discipline. Trustee Rivera motioned and Trustee Simas seconded to approve the list of Delta College faculty requesting additional disciplines for which they meet the minimum qualifications as presented. <b>See NONCON C 1.1 – 1.2</b> which is made a part of the March 17, 2009 agenda.</p> <p>Vote: 5/0; motion carried. Trustee Stebbins and Khan were not present.</p>	<p>Consideration of Personnel Action – Faculty Additional Discipline.</p>
<p>D. Consideration of Classification/Entitlement Changes. Trustee Rivera motioned and Trustee Cox seconded to approve new entitlements, entitlement changes and classifications as presented. <b>See NONCON D 1.1 – 1.4</b> which is made a part of the March 17, 2009 agenda.</p> <p>Vote: 5/0; motion carried. Trustee Stebbins and Khan were not present.</p>	<p>Consideration of Classification/Entitlement Changes.</p>
<p>E. Consideration of Proposed Amendment to Board Policy 1040 “Duties and Responsibilities of the Board;” renumbering to Board Policy 2010.1 “Duties and Responsibilities of the Board” (First Reading). Trustee Cox motioned and Trustee Simas seconded that the policy be amended for second reading with the suggestions of the Board. <b>See NONCON E 1.1 – 1.3</b> which is made a part of the March 17, 2009 agenda.</p> <p>Vote: 7/0; motion carried.</p>	<p>Consideration of Proposed Amendment to Board Policy 1040 “Duties and Responsibilities of the Board;” renumbering to Board Policy 2010.1 “Duties and Responsibilities of the Board” (First Reading).</p>
<p>F. Consideration of Proposed Adoption of Board Policy 5130 “Financial Aid” (Second Reading). Trustee Rivera motioned and Trustee Simas seconded to accept the Second Reading to delete Policy 5360 and Procedure 5360 and replace them with Board Policy (BP) 5130 and Administrative Procedure (AP) as presented. <b>See NONCON F 1.1 – 1.13</b> which is made a part of the March 17, 2009 agenda.</p> <p>Vote: 7/0; motion carried.</p>	<p>Consideration of Proposed Adoption Board Policy 5130 “Financial Aid” (Second Reading).</p>
<p>G. Consideration of Proposed Adoption Board Policy 7310 “Nepotism” (Second Reading). Trustee Rivera motioned and Trustee Simas seconded to accept the Second Reading to adopt Board Policy (BP) 7310. <b>See NONCON G 1.1 – 1.3</b> which is made a part of the March 17, 2009 agenda.</p> <p>Vote: 7/0; motion carried.</p>	<p>Consideration of Proposed Adoption Board Policy 7310 “Nepotism” (Second Reading).</p>

<p>H. Consideration of Proposed Adoption of Proposed Amendment Policy 4020 “Employment Requirements” (Classified Employees) (Second Reading). Trustee Rivera motioned and Trustee Simas seconded to accept the Second Reading to amend Policy 4020 as presented. <i>(NONCON G &amp; H were voted on together)</i>. <b>See NONCON H 1.1 – 1.3</b> which is made a part of the March 17, 2009 agenda.</p> <p>Vote: 7/0; motion carried.</p>	<p>Consideration of Proposed Adoption of Proposed Amendment Policy 4020 “Employment Requirements” (Classified Employees) (Second Reading).</p>
<p>I. Consideration to Ratify Bid Award of Bid 669 Re-Roofing Low-Slope Roofs for Budd Jr., Marcopulos Gym and Forum Building, per Resolution No. 05-23. Trustee Cox motioned and Trustee Simas seconded to ratify the Bid Award of Bid 669, Re-Roofing low-Slope Roofs for Budd Jr., Marcopulos Gym and Forum Buildings, per Resolution No. 05-23 to the low bidder, Advanced Roofing of Ceres, CA., in the total amount of \$156,971 and to accept the unit price per square feet of \$13.25 for additional work to be done as needed during the project and as authorized by the District. <b>See NONCON I 1.1 – I 1.11</b> which is made a part of the March 17, 2009 agenda.</p> <p>Vote: 7/0; motion carried.</p>	<p>Consideration to Ratify Bid Award of Bid 669 Re-Roofing Low-Slope Roofs for Budd Jr., Marcopulos Gym and Forum Building, per Resolution No. 05-23.</p>
<p>J. Consideration to Reject All Bids Received for Bid LA-9850-02, Purchase of Generators for the District Data Center. Trustee Rivera motioned and Trustee Khan seconded to reject all bids received for Bid LA-9850-02 for the purchase of Generators for the District Data Center, and furthermore authorize staff to re-bid the project. <b>See NONCON J 1.1 – 1.20</b> which is made a part of the March 17, 2009 agenda.</p> <p>Vote: 7/0; motion carried.</p>	<p>Consideration to Reject All Bids Received for Bid LA-9850-02, Purchase of Generators for the District Data Center.</p>
<p>K. Report on Change Order #1 Regarding Central Plant Expansion Thermal Energy Storage (TES) Tank Project, Contract #07-526 Bond, Bid # LA-8502-01, with CB&amp;I Inc. <b>Informational Only.</b></p>	<p>Report on Change Order #1 Regarding Central Plant Expansion Thermal Energy Storage (TES) Tank Project, Contract #07-526 Bond, Bid # LA-8502-01, with CB&amp;I Inc.</p>
<p>L. Report on Change Order #1 Regarding Central Plant Improvements Project Contract #08-259 Bond, Bid# LA-8502-02, with McFadden Construction. <b>Informational Only.</b></p>	<p>Report on Change Order #1 Regarding Central Plant Improvements Project Contract #08-259 Bond, Bid# LA-8502-02, with McFadden</p>

		Construction.
M.	Report on Change Order #2 Regarding Gateway Student Services Building Project Contract #06-492, with Flintco Constructive Solutions. <b>Informational Only.</b>	Report on Change Order #2 Regarding Gateway Student Services Building Project Contract #06-492, with Flintco Constructive Solutions.
N.	Report on Change order #2 Regarding Campus Northeast infrastructure project, Contract #08-139 Bond, Bid# LA-8315-02, with DSS Company dba Knife River Construction. <b>Informational Only.</b>	Report on Change order #2 Regarding Campus Northeast infrastructure project, Contract #08-139 Bond, Bid# LA-8315-02, with DSS Company dba Knife River Construction.
O.	Consideration of Approval of Audit Contract, Contract for Fiscal Years 2009, 2010, 2011. <b>Informational Only.</b>	Consideration of Approval of Audit Contract, Contract for Fiscal Years 2009, 2010, 2011.
P.	Consideration of Authorizing the Issuance of 2009 Tax and Revenue Anticipation notes and Adoption of Resolution Number 09-07. Trustee Cox motioned and Trustee Khan seconded to adopt Resolution 09-07, Authorizing the Issuance of 2009 Tax and Revenue Anticipation Notes for San Joaquin Delta Community College District, and requesting the Board of Supervisors of the County of San Joaquin to issue said notes. <b>See NONCON P 1. 1 – 1.52</b> which is made a part of the March 17, 2009 agenda.  Vote: 7/0; motion carried.	Consideration of Authorizing the Issuance of 2009 Tax and Revenue Anticipation notes and Adoption of Resolution Number 09-07.
Q.	Consideration of New, Revised and Deactivated Courses. Trustee Brown motioned and Trustee Cox seconded to approve the three (3) new associated degree credit courses and four (4) course revisions. <b>See NONCON Q 1.1 – 1.4</b> which is made a part of the March 17, 2009 agenda.  Vote: 7/0; motion carried.	Consideration of New, Revised and Deactivated Courses.
R.	Consideration of New and Revised Degree and Certificate Programs. Trustee Rivera motioned and Trustee Khan seconded to accept the cash flow report as presented. <b>See NONCON R 1.1 – 1.2</b> which is made a part of the	Consideration of New and Revised Degree and Certificate Programs.

<p>March 17, 2009 agenda.</p> <p>Vote: 7/0; motion carried.</p> <p>S. Consideration of Proposed Adoption Board Policy 2746 "Evaluation of the Superintendent/President". (First Reading) Trustee Simas motioned and Trustee Rivera seconded to form an Ad Hoc Committee to include Dr. Matt Wetstein. The Committee will incorporate the recommendations of the Trustees and bring back the policy for a Second Reading at the April 7, 2009 board meeting. <b>See NONCON S 1.1 – 1.11</b> which is made a part of the March 17, 2009 agenda.</p> <p>Vote: 7/0; motion carried.</p> <p>T. Consideration of Proposed Adoption Board Policy 2745 "Board of Trustees Self Evaluation" (First Reading). Trustee Rivera motioned and Trustee Khan seconded to bring this policy to the Ad Hoc Committee to include Dr. Wetstein (see NONCON S) and to bring back the policy for a Second Reading at the April 7, 2009 board meeting. <b>See NONCON T 1.1 – 1.26</b> which is made a part of the March 17, 2009 agenda.</p> <p>Vote: 7/0; motion carried.</p> <p><i>Board President Castellanos called for a recess from 7:05 p.m. to 7:15 p.m.</i></p>	<p>Consideration of Proposed Adoption Board Policy 2746 "Evaluation of the Superintendent/President". (First Reading)</p> <p>Consideration of Proposed Adoption Board Policy 2745 "Board of Trustees Self Evaluation" (First Reading).</p>
<p><b>VII. Reports/Information Items</b></p> <p>A. Accreditation Update. Dr. Kathy Hart gave a report on the progress of completing the Accreditation Response Report. Trustees inquired about the counseling issue, strategic plan and facilities plan in terms of campus growth and future facilities needs. Dr. Wetstein stated that the Master Plan addresses issues of future planning needs. Dr. Hart suggested the Trustees read the draft report and provide their recommendations and suggestions to make the report better. Dr. Rodriguez suggested the Board hold a study session to address the Strategic Plan.</p> <p>On another note, Mark Stebbins addressed the Board regarding the sound system in the boardroom and stated that the South Stockton Merchants, of whom he is a member, commended the CEO and the Board on the calm and steady budget process.</p>	<p><b>Reports/Informational Items</b></p>

**VIII. Communications**

Superintendent/President:

Dr. Rodriguez informed the Board of the American Recovery Act stating that there is a rush within the county to get projects in line to receive funds. Also, the San Joaquin Partnership is getting together a county-wide plan to request funds. The College will be working to get some plans of our own together to submit. Dr. Rodriguez thanked Board President Castellanos for pointing out that the College was not on the list of agencies to receive funds.

Dr. Rodriguez further informed the Board to dress casually for the upcoming retreat at Mountain House.

Board of Trustees:

Trustee Cox thanked the staff who worked on the Accreditation Response Report and asked for the strategic plan and existing goals of the College. Trustee Cox also inquired about Kualii and asked for an explanation of what the Kualii Project entailed requesting that a report be put on the next agenda. Trustee Cox thanked Public Information Officer Greg Greenwood for participating in the Trivia Bee.

Trustee Stebbins reported that she had attended an airport beautification meeting. Trustee Stebbins introduced Bobby Bivens, President of the NAACP.

Trustee Brown stated that she appreciated all of the information provided to the Trustees and that she was looking forward to the upcoming retreat. Trustee Brown recommended the College's Student Chef to all stating that it was a great place to have lunch.

Trustee Khan wished everyone a happy St. Patrick's Day and stated that he was also looking forward to the upcoming retreat. Trustee Khan stated that he had recently attended a play at the College and enjoyed the production. Trustee Khan further reported that he had visited the Electron Microscopy Lab with Greg Greenwood and informed the Trustees of the Ad Hoc Committee meeting to take place on March 25<sup>th</sup> in the Student Chef at 12 noon.

Board President Castellanos stated that he appreciated the staff and the CEO's patience with new Trustees and that the Board and staff are beginning to work together better.

Constituent Groups:

Academic Senate President Janice Takahashi informed the Board of the Annual APIASA Banquet. Ms.

**Communications**

Superintendent/President

Dr. Raul Rodriguez

Board of Trustees

Constituent Groups

Academic Senate  
Janice Takahashi

Takahashi informed the Board that she attended the California Community College Occupation Association meeting where the American Recovery Act was discussed. Ms. Takahashi congratulated Dr. Hazel Hill who will be the next president-elect of the association.

Classified Senate president Joyce Giovanetti thanked Dr. Rodriguez and Vice President Stephens for the budget forums and invited the Board to attend a reception on their behalf on March 25<sup>th</sup> in the Mustang Room. Ms. Giovanetti also invited the Board to the Classified Retreat and thanked the managers in advance for their donations to the retreat.

Management Senate President Jan Truscott congratulated Dr. Hazel Hill on her appointment to the California Community College Occupation Association.

No comments.

CSEA representative Connie Martinez thanked the administration for the budget reports.

CTA President Gonzales that the CTA is working on the counselor issue.

No comments.

Board President Castellanos adjourned the meeting at 8:25 p.m.

Respectfully submitted,

Dr. Raúl Rodríguez  
Superintendent/President and  
Secretary to the Board of Trustees

Classified Senate  
Joyce Giovanetti

Management Senate  
Jan Truscott

ASBG  
Valerie Novak

CSEA  
Dana Baker

CTA  
Joe Gonzales

POA  
Mario Vasquez

**Adjournment**