

BP 2310.1 Order of Business and Procedure

A. Order of Business

The order of business at a regular meeting of the Board of Trustees shall be as follows:

1. Call to Order	7. Other Action Items
2. Communications	8. Report Items
3. Closed Session	9. Planning Issues
4. Recognition	10. Communications
5. Communications	11. Coming Events and Conferences
6. Consent Agenda	

B. Board Discussion

In order to facilitate an exchange of views among members of the Board, a motion without a second may be discussed or commented upon unless objection is made or until the Chair declares the motion dead.

C. Rules of Procedure

In all matters not covered herein, the board shall use parliamentary procedure following the manual known as *Robert's Rules of Order*, revised edition.

D. Suspension of the Rules of Procedure

Unanimous consent of the board is required for the suspension of these rules.