

Proposals By Unit/Division for Fiscal Year 2005-06

Unit Option: All
 Mandated Option: All
 Number of Resources Option: Any

Division Option: All
 Type of Resource Option: Any

Unit Instructional Services Division Applied Science & Technology

Proposal ID	Title	Proposer	-----Costs-----				TotalCost	Funding Type
			HR	Facilities	Equip & Supp	Other		
6	Classified Mini Grants	Heather Dodge				2,000	2,000	General

Any Mandated Costs? No

Description I would like to suggest the possibility of investing in classified professional development by creating 20 separate mini-grants in the amount of \$100 each. These grants would be available to classified professionals to use for professional growth activities. The mini-grants would be under the supervision of the Classified Staff Professional Development Committee. Requests for the grants would be submitted to that committee and then reviewed for funding. These grants could be used for a variety of needs so long as it pertained to professional development. The proposal is for \$2000 dollars total.

Supports:	Vision Statement <input checked="" type="checkbox"/> SJDC: dynamic, diverse individuals cc Mission Statement <input type="checkbox"/> Mission Statement Program Review <input type="checkbox"/> Program Review Recommendation	Strategic Goals <input type="checkbox"/> Open Communication <input checked="" type="checkbox"/> Employee Development & Training <input type="checkbox"/> Increased Student Access/Success <input type="checkbox"/> Increased Financial Resources
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Rationale Currently there are no existing funds available to classified professionals for the use of professional development via the Classified Staff Professional Development Committee. These funds have been nonexistent for over two years due to state budget cuts. I believe reinstating the availability of funds for classified professional growth is long overdue and necessary for the continued support of our classified staff. This proposal for mini-grants would be used as motivation for all classified staff to continue the efforts of professional development.

I would refer further rationale to a well known psychologist whom did much research regarding employee satisfaction:

Frederick Herzberg (1959) constructed a two-dimensional paradigm of factors affecting people's attitudes about work. He concluded that such factors as company policy, supervision, interpersonal relations, working conditions, and salary are hygiene factors rather than motivators. According to the theory, the absence of hygiene factors can create job dissatisfaction, but their presence does not motivate or create satisfaction.

In contrast, he determined from the data that the motivators were elements that enriched a person's job; he found five factors in particular that were strong determiners of job satisfaction: achievement, recognition, the work itself, responsibility, and advancement. These motivators (satisfiers) were associated with

Priorities: Division\Dept Unit College

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Unit Business Services

Division Maintenance

Proposal ID	Title	Proposer	Costs				TotalCost	Funding Type
			HR	Facilities	Equip & Supp	Other		
83	Gyms & Athletic Areas Support	TC Arbuckle				20,000	20,000	General

Any Mandated Costs? No

Description Provide a financial resource for NEW Wood Floor Protective Tarp-Covers and rollers (Storage Rolls) for both the gyms. The existing General Service Worker staff are constantly tasked to perform lay-down and recover tasks for Facility Usage Agreement Functions and team practice & play that cannot be obtained without major labor and the existing material is not user friendly. The tarps and storage rollers will allow labor savings and higher usage with shorter set-up periods. The units are mainly ten-year of life-cycle. It is my recommendation to support a budgetary commitment that will allow the one time purchase of inventory.

Supports:

<p>Vision Statement <input checked="" type="checkbox"/> SJDC: dynamic, diverse individuals cc</p> <p>Mission Statement <input checked="" type="checkbox"/> Mission Statement</p> <p>Program Review <input type="checkbox"/> Program Review Recommendation</p>	<p>Strategic Goals <input checked="" type="checkbox"/> Open Communication</p> <p><input checked="" type="checkbox"/> Employee Development & Training</p> <p><input checked="" type="checkbox"/> Increased Student Access/Success</p> <p><input type="checkbox"/> Increased Financial Resources</p>
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Rationale Delta's Facilities Management Department's staff has been tasked to provide a support level that has never been appropriately budgeted to purchase this inventory and the FMD has the desire to form a component that will enhance and serve the whole campus with a very affective delivery system that is hooked directly to the regular and on-going maintenance / support requests required for these "Educational " areas.

Priorities: **Division\Dept** **Unit** **College**

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Type of Resource Option: Any

Unit Information Services **Division** Technical Services

Proposal ID	Title	Proposer	-----Costs-----				TotalCost	Funding Type
			HR	Facilities	Equip & Supp	Other		
106	Kuali Financial System Development	Lee Belarmino /	268,574			-81,821	186,753	

Any Mandated Costs? No

Description To develop a new, more advanced, Kuali Financial System on an Open Source platform in collaboration with 8 partner universities, colleges and agencies. This is a two year development project which will be partially funded by Measure L funds and will require the following District participation.

Supports:	Vision Statement <input checked="" type="checkbox"/> SJDC: dynamic, diverse individuals cc	Strategic Goals <input checked="" type="checkbox"/> Open Communication
	Mission Statement <input checked="" type="checkbox"/> Mission Statement	<input type="checkbox"/> Employee Development & Training
	Program Review <input type="checkbox"/> Program Review Recommendation	<input type="checkbox"/> Increased Student Access/Success <input checked="" type="checkbox"/> Increased Financial Resources

Rationale San Joaquin Delta College is in need of improving technology related to its financial computer system. The Kuali system will efficiently address the needs of financial tracking and reporting specific to higher education and its related foundations. The Kuali Project will pool institutional investments and other resources of 8 partners. It will provide a tool for management reporting, accurate budgeting, forecasting, accounting for uses of funds, Foundation accounting, provide information for decisions that can affect the college's ability to hire faculty, expand or contain degree programs and ensure the public trust.

The new financial system will address communication and resource allocation statements recommended through the AI strategic Intentions process.

Finally, the resources necessary to achieve the Kuali development will also address operational control issues, separation of duties in the finance management team, documented by the District's independent auditors.

See proposal for further details of Kuali Project.

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Unit Instructional Services **Division** Planning, Research & Regional Ed.

Proposal ID	Title	Proposer	Costs				TotalCost	Funding Type
			HR	Facilities	Equip & Supp	Other		
128	eCollege Units for F05, Sp 06	Kathy Hart				110,000	110,000	General

Any Mandated Costs? No

Description We need to purchase 2000 additional units from eCollege for Fall, 2005 and Spring, 2006 to insure a seamless transition from eCollege to ETUDES NG (SAKAI).

Supports:

Vision Statement	<input type="checkbox"/> SJDC: dynamic, diverse individuals cc	Strategic Goals	<input type="checkbox"/> Open Communication
Mission Statement	<input checked="" type="checkbox"/> Mission Statement		<input type="checkbox"/> Employee Development & Training
Program Review	<input type="checkbox"/> Program Review Recommendation		<input checked="" type="checkbox"/> Increased Student Access/Success
			<input checked="" type="checkbox"/> Increased Financial Resources

Rationale We are currently in the process of changing over from the eCollege platform to ETUDES NG (SAKAI) and textbook-supported platforms. ETUDES NG will not be fully operational until Fall, 2005, and faculty need time to migrate their eCollege courses to the new platform. We have approximately 1000 units remaining on our contract for Fall, 2005, but we will need a minimum of 2000-2500 additional units to cover the fall enrollment currently scheduled on eCollege. We may need additional units for Spring, 2006 if ETUDES NG development falls behind schedule.

Over the past several years our online program has grown exponentially, and we have come to depend on it to meet our growth targets and to increase our regional and women students' access to higher education. This coming year is no exception. Meanwhile, we are attempting to migrate the faculty from eCollege (at \$55/unit) to ETUDES NG at a much lower cost. The change in platforms will ultimately save the College hundreds of thousands of dollars each year. However, ETUDES NG will not be fully functional until at least June 2005. To expect the remaining eCollege faculty to migrate over the summer of 2005 would be unrealistic. Therefore, we will need to purchase approximately 1000-1500 additional units to cover our usage for Fall, 2005. In case ETUDES NG production is even slower than expected, we may need to support an additional 500 units in Spring, 2006. This plan should allow us to be fully off the eCollege platform by the end of Spring, 2006.

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Unit Instructional Services **Division** General Ed & Transfer Programs

Proposal ID	Title	Proposer	-----Costs-----				TotalCost	Funding Type
			HR	Facilities	Equip & Supp	Other		
149	Success Blvd.	Jack Saunders				1,500	1,500	General

Any Mandated Costs? No

Description Develop a website to accomplish the following: 1) Emphasize positive accomplishments through graphical representation using the theme, Success Blvd. 2) Positive accomplishments will be collected for students, faculty, staff, alumni and community members. These accomplishments will focus on sports, academics, competitions, transfer, community service, careers, community recognition and other areas as they arise. Additional attention will be directed to a "Counseling cul de sac" with additional career and transfer information and profiles of student success through utilization of counseling programs and services.

Supports:	Vision Statement <input checked="" type="checkbox"/> SJDC: dynamic, diverse individuals cc	Strategic Goals <input checked="" type="checkbox"/> Open Communication
	Mission Statement <input checked="" type="checkbox"/> Mission Statement	<input type="checkbox"/> Employee Development & Training
	Program Review <input checked="" type="checkbox"/> Program Review Recommendation	<input checked="" type="checkbox"/> Increased Student Access/Success <input checked="" type="checkbox"/> Increased Financial Resources

Rationale This collaborative project is designed to highlight accomplishments of all segments of the delta college community. The Project will reach out to Alumni for support and involvement in all aspects of our educational program. Current and former students will be profiled in order to acknowledge student success. Prospective and current students will have an opportunity to envision their future through exposure to the accomplishments of our alumni and current and transfer students. Blogs will be established with students who have successfully transferred to 4-year institutions to provide current and prospective students insight into personal and academic life upon transfer. In alignment with the college vision statement, creative collaboration will occur through utilization of student talent in the graphic design and website build process. Scholarships will be awarded to the students who do the work on this project. The project additionally focuses on building stronger bonds with the larger, district wide community by providing the space to feature the life-changing opportunities available through our many programs and services.

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Number of Resources Option: Any

Unit Human Resources

Division Human Resources

Proposal ID	Title	Proposer	-----Costs-----				TotalCost	Funding Type
			HR	Facilities	Equip & Supp	Other		
165	Survey Feedback Action Program	Kim Myers	25,000		3,100		28,100	General

Any Mandated Costs? No

Description This program will establish an annual Employee Satisfaction Survey in areas of work conditions, management satisfaction, compensation, benefits, supervisory relations, ability to get support, etc. Results of survey would be department and supervisor specific and would roll-up to increasing levels (ie. manager to director to VP to all school). Discussion and communication of results would occur through departments with management submitting and implementing action plans for corrections.

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	Mission Statement <input checked="" type="checkbox"/> Mission Statement	<input checked="" type="checkbox"/> Employee Development & Training
	Program Review <input type="checkbox"/> Program Review Recommendation	<input checked="" type="checkbox"/> Increased Student Access/Success
		<input checked="" type="checkbox"/> Increased Financial Resources

Rationale This attitude survey will provide an avenue to assess employee opinions on 30-50 areas. Result would be improved communication, management accountability, and perceptions of employees.

By employeing a 3-step approach (survey-feedback-action) and having the system coordinated online using survey monkey.com, all employees and managers can be involved in identifying problems and answers.

Surveys would be anonymous and administered by HR.

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Unit Student Services

Division Guidance & Counseling

Proposal ID	Title	Proposer	-----Costs-----				TotalCost	Funding Type
			HR	Facilities	Equip & Supp	Other		
205	SJDC Athletic Express to Success	Randy Gaines	32,092				32,092	General

Any Mandated Costs? No

Description This would be a joint proposal (PERA, SOC SCI, GUID, and COMM, FINE ARTS) to create a learning community for student athletes. Students would attend athletic orientation workshops during the summer component. The fall semester will combine a tutoring component (DV ED 120) advisement and SEP completion (GUID14), and (ENG 79 or ENG 1A) and COMM ST 1A. The DV ED 120 classes will be taught by an ENG 79, ENG 1A, and COMM ST 1A instructors. The spring semester will consist of English instruction courses (ENG 1A or ENG 1B) Health Ed 1 MUSIC 4, DV ED 120 and, PSYCH 1 GUID 10E courses. A mentoring component will be implemented by the Athletic Program Coordinator. Athletes will be required to meet with the Counselor twice per month. This program will serve approximately 50 student athletes under the oversight of the Athletic Program Coordinator/Counselor. All athletes will be interviewed by Counselor.

Supports:	Vision Statement <input checked="" type="checkbox"/> SJDC: dynamic, diverse individuals cc	Strategic Goals <input checked="" type="checkbox"/> Open Communication <input type="checkbox"/> Employee Development & Training <input checked="" type="checkbox"/> Increased Student Access/Success <input type="checkbox"/> Increased Financial Resources
	Mission Statement <input checked="" type="checkbox"/> Mission Statement	
	Program Review <input type="checkbox"/> Program Review Recommendation	

Rationale This project will help the student athlete matriculate through Delta college and transfer to a four-year institution. Many student athletes are considered high -risk students. Student athletes are required to fulfill COA and NCAA regulations in a timely manner, which no other students are required to fulfill. The counseling component will focus on grade checks and mentoring activities. The athletes will be required to visit a four-year institution during the spring semester to view successful student athletes participating in sports activities. Athletes will have an opportunity to discuss academic challenges at four-year institutions and develop a plan for success at transfer in an educational and athletic setting. A website will be developed to provide student resources and additional information concerning NCAA regulations.

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Unit Instructional Services

Division Planning, Research & Regional Ed.

Proposal ID	Title	Proposer	Costs				TotalCost	Funding Type
			HR	Facilities	Equip & Supp	Other		
277	Supplies & Equipment - Chemistry 3A	Jessie			38,000		38,000	

Any Mandated Costs? No

Description Supplies and equipment needed to set up a new portable chemistry lab at Tracy High School for classes beginning with the Fall 2005 semester.

Supports:

Vision Statement	<input type="checkbox"/> SJDC: dynamic, diverse individuals cc	Strategic Goals	<input type="checkbox"/> Open Communication
Mission Statement	<input checked="" type="checkbox"/> Mission Statement		<input type="checkbox"/> Employee Development & Training
Program Review	<input type="checkbox"/> Program Review Recommendation		<input checked="" type="checkbox"/> Increased Student Access/Success
			<input checked="" type="checkbox"/> Increased Financial Resources

Rationale Fall 2005 will be the 5th attempt at offering Chemistry 3A, Introduction to Chemisty at the Tracy Center. It was previously scheduled and cancelled in Fall 2002, Spring 2003, Fall 2003, and Spring 2005.

Vision Statement: Commitment to student success.

Mission Statement: This proposal will ensure the students obtain their transfer course requirements at the Tracy Center.

Strategic Goal: Increase access/student success. This proposal will also help the Tracy Center achieve its enrollment goals.

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Unit Instructional Services **Division** General Ed & Transfer Programs

Proposal ID	Title	Proposer	-----Costs-----				TotalCost	Funding Type
			HR	Facilities	Equip & Supp	Other		
284	Internship Project	Dr. Mary Ann Cox	20,000			3,000	23,000	

Any Mandated Costs? No

Description The result of this Internship Project is to provide a plentiful, well qualified, and diverse pool of adjunct faculty (classroom instructor, counselor or librarian) at Delta College. This project for Interns, who will be recruited from four year higher education institution graduate programs, will include awareness of career paths, teacher training opportunities by a full-time faculty mentor, specific training through "4 Faculty.org" and support services. The two semester training program will include a mentor classroom teacher matched with each of 10 Interns beginning Experiences and training will include the first semester participation in the classroom under the direction of the mentor teacher and second semester employment as an adjunct faculty member based on successful evaluation by the Mentor Teacher.

Supports:	Vision Statement <input checked="" type="checkbox"/> SJDC: dynamic, diverse individuals cc	Strategic Goals <input type="checkbox"/> Open Communication
	Mission Statement <input checked="" type="checkbox"/> Mission Statement	<input checked="" type="checkbox"/> Employee Development & Training
	Program Review <input type="checkbox"/> Program Review Recommendation	<input type="checkbox"/> Increased Student Access/Success <input type="checkbox"/> Increased Financial Resources

Rationale Preparing Interns in graduate programs to assume positions as successful community college faculty members is the Mission of Delta College in our efforts to "exemplify excellence, service, and innovation of leadership by offering high quality programs." By providing well trained teachers, through the internship process, positive modeling will be given to students for careful selection in career goals, knowledge of their discipline, collaborative learning with their mentor faculty member, and the development of leadership skills. In this project, the Intern, Mentor Faculty member, and the students will gain from modeling and better instruction. This project is in direct alliance with Strategic Goal #2 "Develop an annual College-wide Professional Development Program improve faculty skills to promote access, student success and positive student learning outcomes." The Intern Project also addresses the Mission Statement commitment to promote cultural enrichment through diversity. Presently, the number of full-time faculty is in disproportion to the student body we serve with 58% of our faculty being white and only 38% of student body being white.

Priorities: **Division\Dept** **Unit** **College**

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Unit Option: All

Division Option: All

Mandated Option: All

Type of Resource Option: Any

Number of Resources Option: Any

Unit Student Services

Division Outreach & Enrollment Services

Proposal ID	Title	Proposer	-----Costs-----				TotalCost	Funding Type
			HR	Facilities	Equip & Supp	Other		
286	Student Ambassador Program	Michael Kerns	5,040				5,040	General

Any Mandated Costs? No

Description To reestablish the Student Ambassador program which was eliminated during budget reductions. Student Ambassadors, as hourly student employees, assist in representing the college at various outreach events, including staffing high school information/recruitment tables and providing on-campus tours.

Supports:	Vision Statement <input type="checkbox"/> SJDC: dynamic, diverse individuals cc Mission Statement <input checked="" type="checkbox"/> Mission Statement Program Review <input type="checkbox"/> Program Review Recommendation	Strategic Goals <input checked="" type="checkbox"/> Open Communication <input type="checkbox"/> Employee Development & Training <input checked="" type="checkbox"/> Increased Student Access/Success <input type="checkbox"/> Increased Financial Resources
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Rationale Potential students can easily relate to their peers. Student Ambassadors, share their positive college experiences, while promoting the variety of programs and services available at Delta College.

This proposal supports Strategic Goals 1 and 3, as it develops and implements a communication plan that provides easy access to information, to and from all internal and external groups to promote access, student success and positive student learning outcomes.

Priorities: Division\Dept Unit College

292	Mobile radios for First Responders	Roy Juarez		2,500		2,500	General
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Any Mandated Costs? No

Description A set of six mobile radios, including battery chargers, to facilitate mobile communication of the campus First Responders.

Supports:	Vision Statement <input checked="" type="checkbox"/> SJDC: dynamic, diverse individuals cc Mission Statement <input checked="" type="checkbox"/> Mission Statement Program Review <input type="checkbox"/> Program Review Recommendation	Strategic Goals <input checked="" type="checkbox"/> Open Communication <input type="checkbox"/> Employee Development & Training <input checked="" type="checkbox"/> Increased Student Access/Success <input type="checkbox"/> Increased Financial Resources
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Rationale Strategic Goals: Open Communication/increased access
 Communication in an emergency is a safety issue. Mobility EMTs are first responders on campus but do not have adequate communication devices to communicate emergency situation to necessary personnel.

Students must feel safe on the campus environment. The First Responders must be able to effectively communicate to each other throughout the campus. With limited equipment and trained personnel, mobile communication will help dispatch the correct person with the appropriate equipment as soon as possible to help the distressed student, faculty, or staff in need. Presently, First Responder staff must return to the health unit before being dispatched on a new emergency or crises situation.

Priorities: Division\Dept Unit College

