

Veteran Student - Steps to Success Checklist

The Troops to College Program provides active and former members of the armed services a support team that increases the likelihood of achievement of educational goals by addressing their specialized needs in a College setting. This Program provides information, resources, and support services to "advantage" the active and former members of the armed services in any way possible from the time of admission through graduation or transfer.



VET Hotline: (209) 954-5151 ext. 6185

WANT TO TALK? Chat with a Delta College Staff Member

Monday-Thursday, 9:00am – 4:00pm with:



Through the Troops to College Website (<http://www.deltacollege.edu/dept/troops/>)

Veteran Service Team Contact:

Troops to College: Catherine Mooney, (209) 954-5151 ext. 6128, cmooney@deltacollege.edu
<http://www.deltacollege.edu/dept/troops/>

Welcome Active and Former Members of the Armed Services!

You've been called "The Next Greatest Generation." We believe that, and we believe in you. The Troops to College Program exists to ensure that you receive the best possible service while attending Delta College. You've stood the watch, now it's our turn to stand by you while you pursue your career and educational goals.

I hope you'll become an active participant in this program and a member of the Veteran Student Alliance, our student partner, whose mission is to provide a voice for issues important to military students and their families.

It's an honor to serve you.

Sincerely,

Troops to College Coordinator

Getting Started

The steps listed below are accessed from the Delta College homepage (www.deltacollege.edu), at the "New & Returning Students" link. Click on the New Student Enrollment Process which provides access to:

- Step 1 – Financial Aid
- Step 2 – Online Application for Admission
- Step 3 – Academic Assessment/Placement
- Step 4 – Orientation & Counseling
- Step 5 – Registration

In addition to these steps, military personnel whose education will be funded by military benefits (G.I. Bill, vocational rehabilitation, etc.) will want to start with the "G.I./Veterans Benefits" step.

The offices for all of the areas listed above are located in the DeRicco Student Services Building, next to the Cunningham 1 parking lot on the Delta College campus. If you need personal assistance, or simply want to stop by and introduce yourself and say "hello," please go to the Information Desk and ask for assistance from the Troops to College personnel.

G.I./Veterans Benefits (School Code: 001280)

Veteran Service Team Contact:

Veteran Benefits: Lakhana Saini, (209) 954-5151 ext. 6171, lsaini@deltacollege.edu

To start the GI Bill Application process, contact the Department of Veterans Affairs Education Customer Service Office at (888) GIBILL1 or (888) 442-4551 or <http://www.gibill.va.gov/>. Start this process as early as possible to allow for processing time.

CHECKLIST:

_____ I have contacted the Department of Veterans Affairs to start my GI Bill Application process.

Step 1: Financial Aid

Veteran Service Team Contact:

Stan Rapada, (209) 954-5151 ext. 6157, srapada@deltacollege.edu

Financial aid is designed to help meet direct educational expenses. This includes tuition, books, supplies, transportation, and related living costs. Students may apply for grants, student loans, employment programs and scholarships. Dollar amounts for individual aid programs vary from a minimum of \$200 to a \$5,500 maximum.

All students are encouraged to submit a FAFSA even if you will receive GI benefits. This allows us to maximize your financial aid benefits.

CHECKLIST:

_____ I have applied for a Board of Governors (BOG) fee waiver to pay my fees for _____ fall _____ spring _____ summer

NOTE: The BOG fee waiver is available to California residents only.

_____ I have completed the FAFSA (Free Application for Federal Student Aid) to apply for financial aid for
_____ 2010-2011 Academic Year (Based on 2009 Taxes) _____ 2011-2012 Academic Year (Based on 2010 Taxes)

Step 2: Online Application for Admission

Veteran Service Team Contact:

Edna Takahashi, (209) 954-5151 ext. 6192, etakahashi@deltacollege.edu

Complete the online application. For assistance with the online application contact the Helpline at (209) 954-5151 ext. 6191.

Free computer access available in the Electronic Enrollment Services Lab

(see Need Access to a Computer Section)

Identified Active or Former Member of the Armed Services is awarded First Day Priority Registration. You must submit military documentation (i.e. DD214, Military Orders, Valid Military ID, etc.) to the Troops to College Program, Admissions Window.

A Delta I.D. number and a Delta College e-mail address will be assigned within one business day of processing your application. Go to www.deltacollege.edu, click on "Current Students," then "Online Registration" and log-in. Your I.D. number and new e-mail address will appear directly under the "Welcome" information. **All correspondence from the college will be sent to this e-mail address, so be sure to check it at least once a week.**

For problems logging into e-mail, contact emailhelp@deltacollege.edu.

CHECKLIST:

_____ My online Application for Admission was submitted electronically on this date: _____.

_____ My Delta ID number **98-**_____

_____ My Delta student e-mail address is _____@**students.deltacollege.edu**

_____ I have submitted my military documentation for First Day Priority Registration to the Troops to College Program.

Transfer & Returning Students

_____ Request an official sealed transcript from all other U.S. colleges/universities attended be sent to: San Joaquin Delta College, ATTN: Evaluations Office, 5151 Pacific Avenue, Stockton, CA 95207.

_____ Transcript(s) requested from _____ on this date: _____.

_____ Transcript(s) requested from _____ on this date: _____.

Step 3: Academic Assessment/Placement

Veteran Service Team Contact:

(209) 954-5151 ext. 6112, assessmentcenter@deltacollege.edu

All new students and nonexempt students are required to take a Reading, English, and Mathematics assessment called Assessment-COMPASS Evaluation (ACE). You **MUST MAKE AN APPOINTMENT** through <http://www.deltacollege.edu/dept/assess/> to take this assessment.

You must provide a picture I.D. and your Delta I.D. number at the time of assessment.

CHECKLIST:

New or Continuing Students:

_____ I have taken the assessment test. **OR**

_____ I am a returning student and already took the assessment test.

Transferring students from other colleges:

_____ I took the assessment at another college and have transferred my scores to the Assessment Center, DeRicco Rm 110, **OR**

- _____ I have provided official transcripts with English Composition and/or college level math to the Evaluations Office, Admissions Window in DeRicco Building **OR**
_____ I have provided proof of an AA, AS, BA, BS or higher degree that was completed in the U.S to the Evaluations Office Admissions Window in DeRicco Building.

Self-Declaration Options

- _____ I am going to exercise a one-course waiver and take a course that does not have a prerequisite assessment level. **OR**
_____ I am declaring as a Level 1 student. (Please contact Assessment Center, DeRicco Rm 110)

Step 4: Orientation & Counseling

Veteran Service Team Contact:

Dr. Cheuyengther Xiong, (209) 954-5151 ext. 6276, cxiong@deltacollege.edu

It is recommended that you make an appointment with Dr. Xiong, if he is available, as he is the designated veteran counselor. Be sure to indicate your “veteran status” because you need a full hour in order to certify your Student Educational Plan (SEP). Without the SEP, Veteran's Affairs will be unable to authorize your Montgomery GI or Post 9/11 benefits. If Dr. Xiong is unavailable, other counselors can help you, but he is the preferred counselor for veterans.

Should you need to make adjustments to your SEP, another full hour appointment will be necessary, so think carefully about your educational goals before your appointment with a counselor.

During peak registration periods, counseling is available on a walk-in basis. However, same day appointments are given to students present at the office when it opens at 8:00 a.m., or if you have a simple question/issue use the “Ask a Counseling Question” option located at <http://www.deltacollege.edu/dept/guidance/counselor/index.html>.

CHECKLIST:

- _____ I have contacted the Counseling Center at (209) 954-5151 ext. 6276 to schedule a veteran’s appointment with Dr. Xiong or another counselor.
_____ I have developed my Student Education Plan with Dr. Xiong or another counselor.

Step 5: Registration

Veteran Service Team Contact:

Edna Takahashi, (209) 954-5151 ext. 6192, etakahashi@deltacollege.edu

To enroll in courses you must have your Delta ID number and have met the assessment requirements prior to registration. Registration is done online. Course selection assistance is provided during your meeting with a counselor (see *Course Planning* Section).

Identified Active or Former Member of the Armed Services is awarded First Day Priority Registration. You must submit military documentation (i.e. DD214, Military Orders, Valid Military ID, etc.) to the Troops to College Program in the DeRicco Building.

If you choose not to submit any military documentation for the purpose of First Day Priority Registration, you will receive a registration time and date according to your accumulated priority points. To check your registration time and date, log into “Online Registration.” Check the “Schedule of Classes” for important registration information.

Print your schedule which will show the fees you currently owe.

If you experience problems registering, call (209) 476-7901, M – Th, 9am – 4pm or click on Live Support in online registration. Registration assistance is also available in the **Electronic Enrollment Services Lab** or contact your Veteran Service Team Contact.

CHECKLIST:

- _____ I have registered for _____ fall _____ spring _____ summer
_____ I have printed my schedule of classes.

College Fees

Once registered, you will receive an e-mail in your student e-mail account with fee payment information.

Fees are due at the time of registration and payments should be mailed to the Admissions & Records Office, 5151 Pacific Avenue, Stockton, CA 95207 or made by credit card (VISA or MasterCard only) by logging into Online Registration. Credit card payments are **NOT** accepted in the Admissions & Records Office. Access to student records and future registration is prohibited until fees are paid in full.

CHECKLIST:

- _____ I have paid my fees for _____ fall _____ spring _____ summer
_____ I have applied for financial aid for _____ fall _____ spring _____ summer

If you have applied for financial aid (PELL or BOG), check financial aid status before paying fees.

If you have applied for your GI Benefits and have been approved, you will not be dropped from classes. Please check with your Financial Aid Veteran Service Team Contact to check your status.

MyDelta and Student E-mail

Veteran Service Team Contact:

Edna Takahashi, (209) 954-5151 ext. 6192, etakahashi@deltacollege.edu

Delta College announces our student portal – the best resource to find out about your class schedule, academic history, current events, student resources, and much more! Log in at my.deltacollege.edu. Enter your Delta email address without the “@students.deltacollege.edu” and then your PIN. If you do not have a PIN, use your birth date (mmddyy).

_____ I plan to visit MyDelta and check my student e-mail at least once a week for important messages from the college.

Need access to a computer?

Visit our Electronic Enrollment Services Lab – DeRicco Bldg, Room 149

Monday, Wednesday, Thursday & Friday: 7:00am – 5:00pm

Tuesday: 7:00am – 7:00pm

Veteran Service Team Contact:

Wendy Lieginger, (209) 954-5151 ext. 6149, wlieginger@deltacollege.edu

Admission & Records Services:

Complete your online Application for Admission
Access MyDelta student portal
Online Registration – add or drop classes
Download forms
Request transcripts
Access your student e-mail
Print your schedule of classes
Print academic histories and get your grades
Pay fees online with a credit card

Financial Aid Services:

Complete your FAFSA Application/Federal Pin #
Access online financial aid system
Check financial aid status
Download financial aid forms
Look for Federal work-study jobs
Obtain information on scholarships

Veteran Resource Center

Visit our Veteran Resource Center – BUDD 310

Monday - Friday: 8:00am – 5:00pm

Veteran Resource Center Contact:

VSA: Veteran on Duty, (209) 954-5185

Services Provided:

- ★ **Computer Access**
- ★ **Quiet Study**
- ★ **Tutoring**
- ★ **Workshops**
- ★ **Meetings – VSA**

Veteran Student Alliance (VSA)

Veteran Student Alliance Contact:

VSA: Veteran on Duty, (209) 954-5151 ext. 6185, deltavsa@gmail.com

<http://www.deltacollege.edu/dept/troops/vsa.html>

We are veteran students who have come together both to support our fellow veteran students and advocate for changes in the school and support systems. We firmly believe in the concept of veterans helping veterans. We are a non-partisan group that focuses our efforts on three main areas: **Community, Information, and Advocacy.**

Other Support Services

Computer Loan Program
Tutoring Services
Boots to Books Scholarship

Contact the VET Hotline for more information

(209) 954-5151 ext. 6185

