

Veteran Student - Steps to Success Checklist

The Troops to College Program provides active and former members of the armed services a support team that increases the likelihood of achievement of educational goals by addressing their specialized needs in a College setting. This Program provides information, resources, and support services to "advantage" the active and former members of the armed services in any way possible from the time of admission through graduation or transfer.



VET Hotline: (209) 954-5827

Chat with a Delta College Staff Member Monday-Friday, 8:00am – 5:00pm with:



Through the Troops to College Website (<http://www.deltacollege.edu/dept/troops/>)

★ Troops to College

Veteran Service Team Contact:

Troops to College: Catherine Mooney, (209) 954-5635, cmooney@deltacollege.edu
<http://www.deltacollege.edu/dept/troops/>

Welcome Active and Former Members of the Armed Services!

You've been called "The Next Greatest Generation." We believe that, and we believe in you. The Troops to College Program exists to ensure that you receive the best possible service while attending Delta College. You've stood the watch, now it's our turn to stand by you while you pursue your career and educational goals.

I hope you'll become an active participant in this program and a member of the Veteran Student Alliance, our student partner, whose mission is to provide a voice for issues important to military students and their families.

It's an honor to serve you.

Sincerely,
Catherine Mooney
Troops to College Coordinator

★ Financial Aid and GI Benefits (School Code: 001280)

Veteran Service Team Contacts:

Financial Aid: Stan Rapada, (209) 954-5857, srapada@deltacollege.edu
Veteran Benefits: Lakhana Saina, (209) 954-5808, lsaini@deltacollege.edu

Financial aid is designed to help meet direct educational expenses. This includes tuition, books, supplies, transportation, and related living costs. Students may apply for grants, student loans, employment programs and scholarships. Dollar amounts for individual aid programs vary from a minimum of \$200 to a \$5,500 maximum.

For details about financial aid or to apply, go to my.deltacollege.edu, click "New/Returning Students" tab and review the information or visit us in Holt 101. To attend a financial aid workshop contact the **Electronic Enrollment Services Lab**.

To start the GI Bill Application process, contact the Department of Veterans Affairs Education Customer Service Office at (888) GIBILL1 or (888) 442-4551. Start this process as early as possible to allow for processing time.

CHECKLIST:

- I have applied for a Board of Governors (BOG) fee waiver to pay my fees for ____ fall ____ spring ____ summer
NOTE: The BOG fee waiver is available to California residents only.
- I have completed the FAFSA (Free Application for Federal Student Aid) to apply for financial aid for
____ fall ____ spring ____ summer
- I have contacted the Department of Veterans Affairs to start my GI Bill Application process.

★ Application for Admission

Veteran Service Team Contact:

Susan Rodriguez, (209) 954-5637, susanrodriguez@deltacollege.edu

Complete the online application at www.deltacollege.edu, click on "New Students, Begin Here". For assistance with the online application contact the Helpline at (209) 954-5725.

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Continue Application for Admission

Free computer access available in the Electronic Enrollment Services Lab (see *Need Access to a Computer Section*)

Identified Active or Former Member of the Armed Services is awarded First Day Priority Registration. You must submit military documentation (i.e. DD214, Military Orders, Valid Military ID, etc.) to the Troops to College Program in Holt 101.

A **Delta I.D. number and a Delta College e-mail address** will be assigned within one business day of processing your application. Go to www.deltacollege.edu, click on "Current Students, Online Registration" and log-in. Your I.D. number and new e-mail address will appear directly under the "Welcome" information. **All correspondence from the college will be sent to this e-mail address, so be sure to check it at least once a week.**

For problems logging into e-mail, contact emailhelp@deltacollege.edu

Important Dates –Go to www.deltacollege.edu, click on "Schedule of Classes"

CHECKLIST:

- _____ My online Application for Admission was submitted electronically on this date: _____.
- _____ My Delta ID number **98**-_____
- _____ My Delta student e-mail address is _____@**students.deltacollege.edu**
- _____ I have submitted my military documentation for First Day Priority Registration to Holt 101.

Transfer & Returning Students

- _____ Request an official sealed transcript from all other U.S. colleges/universities attended be sent to: San Joaquin Delta College, ATTN: Evaluations Office, Holt 101, 5151 Pacific Avenue, Stockton, CA 95207
- _____ Transcript(s) requested from _____ on this date: _____.
- _____ Transcript(s) requested from _____ on this date: _____.

★ Assessment

Veteran Service Team Contact:

Cunningham Center, Room 220, (209) 954-5535, assessmentcenter@deltacollege.edu

All new students and nonexempt students are required to take a Reading, English, and Mathematics assessment called Assessment-COMPASS Evaluation (ACE). You **MUST MAKE AN APPOINTMENT** to take this assessment. Log into my.deltacollege.edu click the "New/Returning Students" tab and within Step 2 select "Schedule an Appointment".

You **must provide a picture I.D. and your Delta I.D. number** at the time of assessment.

CHECKLIST:

- _____ I have taken the assessment test. **OR**
- _____ I am a returning student and already took the assessment test. **OR**
- _____ I took the assessment at another college and have transferred my scores to the Assessment Center **OR** have provided official transcripts with English Composition and/or college level math to the Evaluations Office in Holt 101 **OR** I have provided proof to the Evaluations Office, Holt 101 of an AA, AS, BA, BS or higher degree that was completed in the U.S. **OR**
- _____ I am going to exercise a one-course waiver and take a course that does not have a prerequisite assessment level. **OR**
- _____ I am declaring as a Level 1 student.

★ Course Planning

Veteran Service Team Contact:

Dr. Cheuyengther Xiong, (209) 954-5650, cxiong@deltacollege.edu

After completing the Financial Aid and GI Benefits and Application for Admission sections, you are **strongly** encouraged to enroll in **GUID 011, New Student Orientation**. If possible, select the sections specified for Veterans. Everything you need to know about being a student at Delta College will be shared in this informative class.

The counselor will assist in the development of a first semester course list.

It is advised that you make an appointment with Dr. Xiong, if he is available, as he is the designated veteran counselor. Let the attendant know that you need a "veterans counseling appointment" because you need a full hour in order to certify your Student Educational Plan (SEP). Without the SEP, Veteran's Affairs will be unable to authorize your Montgomery GI benefits. If Dr. Xiong is unavailable, other counselors can help you, but he is the preferred counselor for veterans.

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Continue Course Planning

Should you need to make adjustments to your SEP, another full hour appointment will be necessary, so think carefully about your educational goals before your appointment with a counselor.

During peak registration periods, counseling is available on a walk-in basis. For more information on how to see a counselor, call the Guidance & Counseling Office or if you have a simple question/issue use the eAdvising services at my.deltacollege.edu, click the "Student Resources" tab then select "Ask a Counselor" within the "Resources" portlet.

CHECKLIST:

- I have registered for GUID 011 – New Student Orientation **OR**
- I have contacted the Guidance & Counseling Department at (209) 954-5650 to schedule a veteran's appointment with Dr. Xiong or another counselor.
- I have developed my Student Education Plan with Dr. Xiong or another counselor.

☆ **Registration**

Veteran Service Team Contact:

Susan Rodriguez, (209) 954-5637, susanrodriguez@deltacollege.edu

To enroll in courses you must have your Delta ID number and have met the assessment requirements prior to registration. Registration is done online through my.deltacollege.edu, click New/Returning Students tab and follow the directions. Course selection assistance is provided in the GUID 011 class or during your meeting with a counselor (see *Course Planning* Section).

Identified Active or Former Member of the Armed Services is awarded First Day Priority Registration. You must submit military documentation (i.e. DD214, Military Orders, Valid Military ID, etc.) to the Troops to College Program in Holt 101.

If you choose not to submit any military documentation for the purpose of First Day Priority Registration, you will receive a registration time and date accordingly to your accumulated priority points. To check for your registration time and date, go to my.deltacollege.edu home page; click "New/Returning Students" tab. Select "Online Registration". Check the "Schedule of Classes" for the dates when registration times and dates are available to you.

How to Register Online:

#1

From the my.deltacollege.edu home page, click "New/Returning Students" tab. Select "Online Registration". Read all information and instructions carefully.

#2

LOG-IN: Enter your Delta I.D. or social security number and birth date or PIN (Personal Identification Number).

#3

Use the Open Class List or Add Course Code tabs to add courses or to be put on a waiting list. Having a registration problem? Click on "Live Support online" button for help M – F from 8am – 5pm.

#4

Print your schedule which will show the fees you currently owe. To end registration, click the Log Out button.

If you experience problems registering, call (209) 476-7901, M – F, 8am – 5pm or click on Live Support in online registration.

Registration assistance is also available in the **Electronic Enrollment Services Lab**.

CHECKLIST:

- I have registered for fall spring summer
- I have printed my schedule of classes.

☆ **College Fees**

Once registered, you will receive an e-mail in your student e-mail account with fee payment information.

Fees are due at the time of registration and payments should be mailed to the Admissions & Records Office, 5151 Pacific Avenue, Stockton, CA 95207 or made by credit card (VISA or MasterCard only) on-line at my.deltacollege.edu, click "New/Returning Students" tab, select "Pay Fees Online". Credit card payments are **NOT** accepted in the Admissions & Records Office. Access to student records and future registration is prohibited until fees are paid in full.

If you have applied for financial aid (PELL or BOG), check financial aid status before paying fees.

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Continue College Fees

CHECKLIST:

_____ I have paid my fees for _____ fall _____ spring _____ summer
 _____ I have applied for financial aid for _____ fall _____ spring _____ summer

★ MyDelta and Student E-mail

Veteran Service Team Contact:

Susan Rodriguez, (209) 954-5637, susanrodriguez@deltacollege.edu

Delta College announces your new student portal – the best resource to find out about your class schedule, academic history, current events, student resources, and much more! Log in at my.deltacollege.edu. Enter your Delta email address without the “@students.deltacollege.edu” and then your PIN. If you do not have a PIN, use your birth date (mmddyy).

_____ I plan to visit MyDelta and check my student e-mail at least once a week for important messages from the college.

★ Need access to a computer?

Visit our Electronic Enrollment Services Lab

Monday-Thursday & Friday
 7:00am – 7:00pm 7:00am – 5:00pm

Veteran Service Team Contact:

Michael Takahashi, Cunningham Center, Room 226, (209) 954-5813, eesl@deltacollege.edu

Admission & Records Services:

Complete your online Application for Admission
 Access MyDelta student portal
 Online Registration – add or drop classes
 Download forms
 Request transcripts
 Access your student e-mail
 Print your schedule of classes
 Print academic histories and get your grades
 Pay fees online with a credit card

Financial Aid Services:

Complete your FAFSA Application/Federal Pin #
 Access online financial aid system
 Check financial aid status
 Download financial aid forms
 Look for Federal work-study jobs
 Obtain information on scholarships

★ Veteran Student Alliance (VSA)

Veteran Student Alliance Contact:

VSA: Veteran on Duty, Holt Building, Room 101, (209) 954-5827, deltavsa@gmail.com
<http://www.deltacollege.edu/dept/troops/vsa.html>

We are veteran students who have come together both to support our fellow veteran students and advocate for changes in the school and support systems. We firmly believe in the concept of veterans helping veterans. We are a non-partisan group that focuses our efforts on three main areas: **Community, Information, and Advocacy.**

★ Other Support Services

Contact the VET Hotline for more information
 (209) 954-5827

Services

Resource/Contact

★ Computer Loan Program	→	VET Hotline: (209) 954-5827
★ Book Loan Program	→	VET Hotline: (209) 954-5827
★ Tutoring Services	→	VET Hotline: (209) 954-5827
★ Boots to Books Scholarship	→	Scholarship Application Guide http://finaid.deltacollege.edu/scholarships/index.html