
Step 2. Student Signature (Required)

I have read the audit policy and understand, *if granted*, I will not be allowed to enroll in the course for credit or receive a grade and must perform the same course work as the students who are enrolled in the course.

Student's Signature _____ Date _____

-To be filled out by Admissions & Records/Professor only-

Step 3. Professor Recommendation:

Professor's Printed Name _____ Date sent _____

Granted: This petition requesting permission to audit a course may only be granted under the following conditions:

1. Student must have permission from the Professor to audit the course once classes have begun.
2. Student will be allowed to audit the course **only after** all other credit seeking students have been added.
3. Student will not receive a grade for the course work.

Denied

Other _____

Comments:

Professor's Signature _____ Date _____

-----Admissions & Records Office Use Only:-----

Audit Fees Applicable? Yes No

If yes, Audit fees due: \$ _____

Director of Admissions & Records Signature _____ Date _____

