



San Joaquin Delta College Financial Aid Satisfactory Academic Progress Guidelines

Federal Regulations require that all students meet specific academic requirements as described below. In compliance with these regulations, all financial aid recipients will have their progress evaluated at least once per year, at the time financial aid is awarded, and when any change in funding is requested. All coursework will be reviewed, regardless of whether the student received aid for all courses.

The financial aid satisfactory academic progress guidelines for SJDC are as follows:

I. Academic Requirements

A student must:

- Be enrolled in an eligible program for the purpose of completing AA/AS Degree, Certificate, or transfer requirements.
- Maintain a minimum cumulative grade point average (GPA) of 2.0. Grades of "Pass" are the equivalent of a "C" grade. Grades of "No Pass" (NP) are the equivalent of an "F" grade. Grades of "MW" will not be included in GPA or units attempted.
- Complete at least 67% of the units attempted each semester.*

Withdrawals, Incompletes and Repeated Courses

"W", "I", "NP", "RD" or "F" are considered unsatisfactory grades. Repeated courses will be counted each time they are taken.

II. Eligibility Requirements

A student may continue to receive financial aid until he/she has attempted 90 units (including all known units taken at other colleges). A total of 30 units of remedial coursework can be excluded from this total. Remedial coursework includes the following courses:

DvEd: 70A, 70B, 78; **ENG:** 70, 71, 73A, 73B, 87; **MATH:** 73, 74, 74A, 74B, 74C, 74D, 76, 78, 78L;
Reading: 90, 91A-F, 92, 95, 97E, 97F, 97G, 97I, 98; **SpEd:** 71

III. Financial Aid Progress Probation and Disqualification

A student will be placed on financial aid Probation whenever the cumulative GPA falls below a 2.0 or the student does not receive credit for at least 67% of the units attempted* per term. Once on financial aid Probation, the student must meet the reinstatement requirements during the next period of enrollment by completing 67% of units attempted* **and** achieving a cumulative GPA of at least 2.0.

Students on financial aid Probation who do not meet financial aid satisfactory academic progress during the next period of enrollment will be placed on financial aid Disqualification. Once on financial aid Disqualification, the student must meet the reinstatement requirements during the next two periods of enrollment to be placed back into Good financial aid standing. (Note: Once reinstatement requirements are met for one semester, the student is placed back on Probation status and is eligible for aid.)

IV. Reinstatement of Financial Aid

Once financial aid has been denied for unsatisfactory progress, a student may be removed from Financial Aid Disqualification status and placed on Financial Aid Probation status by completing one term in which the units completed represent 67% of units attempted* and the cumulative GPA is 2.0 or by having a written appeal approved.

V. Financial Aid Appeal Policy

If financial aid has been denied due to the 90-unit limit, a student may request an extension of aid by submitting a written appeal. Please note that based on federal regulations, students may receive financial aid until they have attempted or completed 150% of the total number of units required for completion of a degree or certificate.

Students who were denied aid for failing to complete the minimum number of units each term or for failing to maintain a minimum cumulative GPA of 2.0 may appeal if there were unusual or mitigating circumstances that affected the student's ability to make progress. Examples of mitigating circumstances may include: death in the family, serious illness, or any other reason for which a student can demonstrate good cause for exception to the policy.

To appeal for financial aid consideration, the student must attend a Financial Aid Disqualification Workshop and provide all three of the following: a written statement explaining why satisfactory progress was not met, a two-semester Education Plan, and an Academic Counselor's Evaluation form with appropriate documentation. Approval of any appeal will clearly state the condition(s) for reinstatement and continued financial aid eligibility.

If the appeal is denied, the student may schedule an appointment with a designated staff member to appeal that decision. If the original decision is upheld, the student may request an appointment with the Director of Financial Aid & Veterans' Services for re-consideration.

** Students who enroll in 12 or more units must complete at least 8 units; student who attempt 0.5-5.5 units must complete and receive credit for all units attempted.*