

EXTENDED OPPORTUNITY PROGRAM AND SERVICES (EOPS)

San Joaquin Delta College
DANNER BUILDING ROOM 101
(209) 954-5682

Instructions for Completing the Request for Extension of EOPS Eligibility

To the EOPS Student,

Once you have been served by the EOPS program for six (6) consecutive semesters (Fall/Spring terms only), or complete 70 associate degree units, you are no longer eligible to participate in EOPS (ECS 56226). The EOPS Director may waive this limitation only in cases where students are enrolled in programs which require more than 70 units, or which require prerequisites that would exceed the unit and 6 semester limitations. In order to continue to qualify for EOPS beyond the 70 associate degree units, or six semester limit, you must request an extension of your EOPS eligibility, by the "**extension deadline**" of **May 14, 2009**.

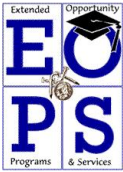
If you submit a request for extension by the May 14th deadline you must be in good standing and satisfy the following conditions:

1. Be nearing the completion of your stated educational objective (i.e. certificate, associate degree, or lower division 'major' prerequisites for university transfer).
2. Adhered to your EOPS counselor developed Student Educational Plan (SEP).
3. Complied with the requirements of the EOPS Mutual Responsibility Contracts for the (2) most recent consecutive semesters, and have met all required program contacts for the term for which you are requesting an extension of EOPS eligibility.
4. Not be on academic or progress probation and have a cumulative Grade Point Average (GPA) of 2.00 or better, and expect to achieve a term GPA of 2.00 or better in the semester for which you are requesting the extension of EOPS eligibility.
5. Have satisfactorily completed a minimum of 6 or more units in the two (2) most recent consecutive semesters, and maintained satisfactory academic progress, including completed 6 or more units in the semester for which you are requesting an extension.

How to Request an Extension of your EOPS Eligibility

1. A **Request for Extension** form is e-mailed to students who are in their final term of EOPS eligibility, or you may obtain the form directly from the EOPS office.
2. Complete the front page of the **Request for Extension** form, indicating the academic term you are requesting the extension, and the reason you are requesting an extension to your EOPS eligibility.
3. Have your EOPS counselor complete the counselor recommendation portion of the **Request for Extension** by making a one (1) hour appointment to see your EOPS counselor.
4. Once the **Request for Extension** form has been completed, leave it with your EOPS Counselor, who will then submit the form to the EOPS Director.

***Deadline to submit the Request of an Extension for
Summer 2009/Fall 2009 semester is May 14, 2009***



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SAN JOAQUIN DELTA COLLEGE
DANNER BUILDING ROOM 101
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NAME _____ SJDC STUDENT ID _____
PROGRAM OF STUDY _____ DEGREE: AA CERTIFICATE TRANSFER
ACADEMIC SEMESTER FOR WHICH AN EXTENSION IS BEING REQUESTED (ONLY ONE)
SUMMER _____ FALL _____ SPRING _____

REASON FOR REQUESTING EXTENSION OF EOPS ELIGIBILITY

PLEASE COMPLETE ONE OF THE FOLLOWING REASONS FOR YOUR REQUEST FOR AN EXTENSION:

I completed English as a Second Language (ESL) or skill building (remedial) coursework in order to prepare myself for entry into my vocational certificate program of study, or AA/AS degree program of study and have exceeded my 6 semester limitation.

My AA/AS program of study requires more than 70 degree applicable units

I am planning to transfer to a four year college/university and am completing transfer requirements which require prerequisites that would exceed the 70 unit and/or 6 semester limitation.

I also agreed to provide the EOPS office additional information (if requested) to further substantiate my request.

Student's Signature

Date Extension is being Requested

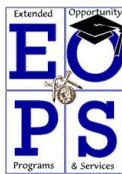
EOPS OFFICE USE ONLY

DIRECTOR / SPECIALIST'S COMMENTS
APPROVED NOT APPROVED

Semester(s) approved _____

Director / Specialist's Signature

Deadline to submit the Request of an Extension for Summer 2009/Fall 2009 Semester is May 14, 2009



EXTENDED OPPORTUNITY PROGRAM AND SERVICES (EOPS)

EOPS Counseling Extension Criteria

(NOTE: EOPS counselors please complete the form below in an effort to provide the EOPS Director information regarding this student's request for an extension.)

I have worked with _____ over the last _____ semester(s) or _____ year(s). Based on the following information, I believe an extension is justified:

A. **CERTIFICATE or AA/AS Degree**

- Student required English as a second language (ESL) or skill building (remedial) coursework in order to prepare for entry into a vocational certificate program of study, or AA/AS degree program of study and will exceed their 6 semester limitation.

- Student began as a Level 1 student in Reading (), Mathematics (), and/or Composition () and needed two to three semesters of remedial coursework to raise his/her skill level in one or more of these areas and will exceed their 6 semester limitation.

B. **TRANSFER**

- Student needs to complete additional lower division major preparation prerequisites. List additional courses needed. Include additional UC, CSU, other College or University General Ed requirements:

C. ***I have not worked with this student, this is the first time that I have seen him/her, so my recommendation is based on his/her work with another counselor. I have reviewed their work and based on my evaluation of his/her transcript, Student Education Plan and supporting documents:***

- _____ I support his/her request for an extension.
_____ I do not support his/her request for an extension.
_____ I do not feel comfortable making a recommendation about his/her request for an extension.

Signature of EOPS Counselor

Date Signed _____

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