

San Joaquin Delta College Articulation “Quick Look “Checklist

1. Determine the potential Delta College comparable course.

Review the Delta College catalog descriptions in your discipline area. Make an initial identification of possible Delta College courses that may be comparable to your high school course. Once the initial identification is made, review and print the Delta College course outline for a more detailed description of course content and presentation. Delta College course outlines are available at: <http://articulation.deltacollege.edu/HighSchoolInstructors.html>

Familiarize yourself with all of the information at the above URL.

2. Submit the completed ‘Request for Articulation’ Form located at the above URL.

3. Assemble and submit articulation course material for review as requested

- Course outline(s).
- List of competencies/objectives/learning outcomes.
- All examinations, including final and portfolio. instructions/evaluation guidelines
- Name/author/publisher/publication date/edition of textbook(s).
- Sample assignments.
- Length of course and units awarded (10 high school credits per year equal 3 college units).
- Equipment used.
- Additional resources including websites, supplemental material, guest speakers, etc.

4. Attend course review meeting if notified to do so.

Additional Suggestions and information:

- See the list of articulated courses at the URL above to determine if the course has been articulated at another high school. If so, the likelihood of articulation is increased.
- Contact the SJDC instructor to discuss the possibility for articulation and content issues. Call the articulation officer or Division Dean to obtain the name of the instructor of record.
- Delta College courses numbered 1-69 are transferable baccalaureate level courses. Articulated courses must be taught with the rigor of a baccalaureate level course to be considered for articulation. This may require some revision of the high school curriculum. The community college instructor will assist you in identifying what changes or additions are necessary to meet this level of rigor. All college credit is awarded through the Credit by Exam process.
- Read FAQ's at the above URL.

The Delta College Articulation Officer is available to answer questions at: jsaunders@deltacollege.edu or by phone at (209) 954- 5248.

Send the completed "Request for Articulation" form and course material to:

Jack Saunders, Articulation Officer
San Joaquin Delta College
5151 Pacific Avenue
Stockton, CA 95207

Please see the Articulation Handbook for a complete guide to the articulation process.