

# EVALUATION REQUEST FORM

San Joaquin Delta College  
Evaluations Office - Holt 101  
5151 Pacific Avenue  
Stockton CA 95207

Office Hours: Monday - Friday, 8:00 - 5:00

Evaluators:

A-C: David Bayne dbayne@deltacollege.edu (209) 954-5004

D-M: Chris Leach cleach@deltacollege.edu (209) 954-5821

N-Z: Jennifer Ohta johta@deltacollege.edu (209) 954-5010

Fax: 209-954-5769

**Please read all of the following before submitting this form. Incomplete forms will be returned.**

## **What is an evaluation?**

An evaluation of your coursework will show your progress toward completion of a degree, certificate, or General Education Certification for transfer. It may also provide Assessment Scores based on the English and/or Math courses you have completed.

## **Delta ID and Student Email:**

The student must have a **Delta** ID as well as a **Delta** student email address. These are made available shortly after an application is put on file. All correspondence is sent to the Delta student email.

## **Other college(s) transcripts:**

All official transcripts from any U.S. college at which you earned credit for any lower-division courses must be on file **OR** submitted with this evaluation request. An official transcript is one that is still in the unopened envelope as issued by the college attended. Opened transcripts will NOT be accepted nor evaluated.

## **Course descriptions:**

Course descriptions **MUST** be submitted for all lower-division coursework for which you received a grade or credit at a private or out-of-state college, or for any courses for which the name or number has changed since the course was taken. A course description is the short statement in the college catalog which describes the course. The descriptions need to be from a catalog of the year that the courses were taken. Course descriptions can be obtained by checking the college's website or [www.collegesource.org](http://www.collegesource.org), or by contacting the college directly. You should have the course descriptions sent to you so that you may make a copy before you submit them.

## **Foreign college's transcript(s):**

San Joaquin Delta College does NOT evaluate foreign transcripts nor give credit for foreign coursework.

## **Military Credit:**

Submit your DD 214 to Delta's Veterans Office for possible credit for your military training.

## **Advanced Placement Exams:**

You may receive credit for Advanced Placement exams taken in high school. You need to submit an Advanced Placement transcript.

## **Associate Degrees:**

Degree requirements include:

General Education pattern

Area of concentration (major)

Minimum of 60 degree-applicable units

Minimum cumulative GPA of 2.00

Note that some degrees have additional requirements - check the current catalog for details.

## **Important Note:**

Evaluations can take a minimum of three weeks.

The completed evaluation can be mailed to you **IF** you provide a self-addressed, stamped legal-size envelope. Otherwise, you will be emailed at your Delta email address when the evaluation has been completed. Please note that all holds must be cleared before the evaluation can be released. You will need to present a picture ID to pick up your evaluation.

## **Catalog Rights:**

Evaluations are completed using the student's current catalog rights. If an academic year passes without any Delta College credit being earned - catalog rights are lost and the evaluation is no longer valid.

# EVALUATION REQUEST FORM

It is highly recommended that a Delta College counselor assist in the preparation of this request as priority will be given to those requests approved by a counselor. Incomplete forms will be returned to the student.

<u>Completion of this section is required.</u>	<u>What are we evaluating your records) for?</u>												
<p>Date _____ Date of Birth _____</p> <p>Name (last,first) _____</p> <p>Any previous last names _____</p> <p>Delta ID <b>98-</b> _____</p> <p>Last four digits of SSN _____</p> <p>Address _____</p> <p>City _____ Zip _____</p> <p>Phone(s) _____</p> <p>Delta Email _____ @students.deltacollege.edu</p> <p>Other Email _____</p> <p><u>Circle the appropriate response:</u></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">Did you attend Delta College before 1983?</td> <td style="width: 10%;">Yes</td> <td style="width: 20%;">No</td> </tr> <tr> <td>Do you have military credit on file at Delta?</td> <td>Yes</td> <td>No</td> </tr> <tr> <td>Do you have AP exam credit on file at Delta?</td> <td>Yes</td> <td>No</td> </tr> <tr> <td>Did you attend any other college besides Delta?</td> <td>Yes</td> <td>No</td> </tr> </table> <p>List all colleges you have attended (besides Delta):</p> <p>(See "Other college(s) transcripts" and "Course descriptions" on page 1)</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>List any person/office at Delta that needs a copy of this evaluation:</p> <p>_____</p>	Did you attend Delta College before 1983?	Yes	No	Do you have military credit on file at Delta?	Yes	No	Do you have AP exam credit on file at Delta?	Yes	No	Did you attend any other college besides Delta?	Yes	No	<p>(You must select at least one - but check only those necessary)</p> <p><input type="checkbox"/> 1. Possible Assessment Levels based on my Math/English courses taken at another college.</p> <p><input type="checkbox"/> 2. Progress toward an AA degree at Delta:</p> <p style="margin-left: 40px;">Which AA? (see page 3): _____</p> <p style="margin-left: 40px;">Which General Education Pattern are you following (circle <b>ONE</b>):</p> <p style="margin-left: 80px;">Delta's                      CSU                      IGETC</p> <p><input type="checkbox"/> 3. Progress toward an AS degree at Delta:</p> <p style="margin-left: 40px;">Which AS? (see page 3): _____</p> <p><input type="checkbox"/> 4. Progress toward the following certificates(s) at Delta (see page 3):</p> <p>_____</p> <p>_____</p> <p>_____</p> <p><input type="checkbox"/> 5. Progress toward General Education certification:</p> <p style="margin-left: 40px;">Which GE Pattern are you following (circle <b>ONE</b>):</p> <p style="margin-left: 80px;">CSU                      IGETC/CSU                      IGETC/UC</p> <p style="text-align: center;"><b><u>Counselor Approval - to be completed by Delta College counselor</u></b></p> <p>I have met with the student and recommend an evaluation be done for the items checked above.</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Counselor Signature</p> <p>Date _____ Phone Ext# _____</p>
Did you attend Delta College before 1983?	Yes	No											
Do you have military credit on file at Delta?	Yes	No											
Do you have AP exam credit on file at Delta?	Yes	No											
Did you attend any other college besides Delta?	Yes	No											

## 2008 - 2009 Degrees & Certificates

These programs went into effect as of the 2008-2009 Delta College catalog. Students must retain 2008-2009 catalog rights to earn any of these degrees and/or certificates.

### Associate in Arts Degrees

Concentration in Agriculture    Concentration in Business: Specialized Certificate Majors    Concentration in Communications  
Concentration in Engineering    Concentration in Family and Consumer Sciences    Concentration in Humanities  
Concentration in Natural Sciences    Concentration in Radiological Technology    Concentration in Social Sciences  
Concentration in Technical Education    Concentration in Vocational Nursing    Music Major

### Associate in Science Degrees

Accounting    Agriculture Business    Architectural Drafting    Baking and Pastry    Caterpillar Dealer Service Technician  
Communication: Speech Language Pathology Assistant    Computer Science    Computer Networking Technology    Correctional Science  
Culinary Arts    Diesel Equipment Technician    Engineering Technology: Civil Specialization  
Engineering Technology: Electro-Mechanical Specialization    Engineering Technology: Mechanical Specialization    Fire Science  
Fluid Power and Automation Technology    Heating and Air Conditioning - Refrigeration    Heavy Equipment Technician    Horticulture  
Law Enforcement    Network Software    Nursing (Registered Nurse)    Office Management

### Certificate Programs

Accounting    Administrative Assistant    Agriculture Business    Agriculture Business: Animal Science  
Agriculture Business: Plant Science    Agriculture Mechanics    American Sign Language    Apparel Design    Architectural Drafting  
Automotive Body Repair    Automotive Dealer Technician    Automotive Electric Technology    Automotive Master Technician  
Automotive Master Technician - Apprenticeship Option    Automotive Mechanics Technology    Baking and Pastry    Bank Customer Service  
Banking and Finance    Basic Peace Officer Academy    Bookkeeping    Carpentry Technology  
Communication: Speech Language Pathology Assistant    Computer Networking - Competence    Computer Networking Software  
Computer Networking Technician    Computer Operations    Computer Programming    Computer Programming - Competence  
Computer Science    Computer Support    Computer Support - Technician    Computer Web Developer  
Computer Web Developer - Technician    Construction Management Technology    Correctional Science    Culinary Arts  
Data Entry    Diesel Automotive Equipment Technician    Diesel Equipment Technician  
Early Childhood Education Master Teacher    Early Childhood Education Site Supervisor    Early Childhood Education Teacher  
Education Aide    Electrical Technology    Electrical Technology: Apprenticeship Option  
Electron Microscopy: Biological    Electron Microscopy: Crystalline Material    Electronics Technology    Eligibility Worker  
Engineering    Engineering Computer-Aided Drafter    Engineering Technology: Civil Specialization  
Engineering Technology: Electro-Mechanical Specialization    Engineering Technology: Mechanical Specialization  
Family & Consumer Sciences: Life Management    Fashion Merchandising    Fire    Fitness Specialist  
Fluid Power & Automation Technology    General Office    Graphic Arts    Heating & Air Conditioning  
Heavy Equipment Mechanic    Heavy Equipment Technician    Horticulture: Landscape Management    Horticulture: Nursery Management  
Horticulture: Turf Grass    Human Services Worker    Human Services Worker: Family Abuse Specialist  
Human Services Worker: Gerontology Specialist    Industrial Technology    Industrial Technology: Electrical Apprenticeship Option  
Industrial Technology: Maintenance Apprenticeship Option    Industrial Technology: Mechanical Apprenticeship Option  
Industrial Technology: Operations Apprenticeship Option    Interior Design    Law Enforcement    Logistics & Transportation Supervisor  
Machine Shop Technology    Media Studies with Concentration in Radio    Media Studies with Concentration in Television  
Mental Health Specialist    Merchandising    Mill Cabinet Technology    Mill Cabinet Technology: Apprenticeship Option  
Municipal Clerk    Nursing (Registered Nurse)    Office Management    Psychiatric Technician  
Public Health Technician    Radiologic Technology    Real Estate    Recreation Assistant    Refrigeration    Retail Management  
Risk Management & Insurance    Substance Abuse Counselor    Supervision & Management    Tax Preparation  
Vocational Nursing    Welding Technology    Word Processing/Desktop Publishing

## 2007 - 2008 Degrees & Certificates

These programs were in effect as of the 2007-2008 Delta College catalog. Students must retain 2007-2008 catalog rights to earn any of these degrees and/or certificates.

### Associate in Arts Degrees

Agriculture Business Communications Computer and Information Science Engineering Family and Consumer Sciences Humanities  
Liberal Arts and Sciences Music Natural Resources Natural Sciences Radiological Technology Social Sciences  
Technical Education Vocational Nursing

### Associate in Science Degrees

Accounting Agriculture Business Architectural Drafting Baking and Pastry Caterpillar Dealer Service Technician Apprenticeship  
Communication: Speech Language Pathology Assistant Computer Networking Technology Computer Science Correctional Science  
Culinary Arts Diesel Equipment Technician Engineering Technology - Civil Specialization  
Engineering Technology - Electro-Mechanical Specialization Engineering Technology - Mechanical Specialization Fire Science  
Fluid Power and Automation Technology Heating and Air Conditioning - Refrigeration Heavy Equipment Technician Horticulture  
Law Enforcement Network Software Nursing (Registered Nurse) Office Management

### Certificate Programs

Accounting Administrative Assistant Advanced Culinary Arts Agriculture Business Agriculture Business: Animal Science  
Agriculture Business: Plant Science Agriculture Mechanics American Sign Language Apparel Design Architectural Drafting  
Automotive Body Repair Automotive Dealer Technician Automotive Electric Technology Automotive Master Technician  
Automotive Master Technician - Apprenticeship Option Automotive Mechanics Technology Baking and Pastry Bank Customer Service  
Bank Teller Banking and Finance Basic Academy: Institutions Basic Business Basic Culinary Arts Basic Peace Officer Academy  
Bookkeeping Carpentry Technology Clothing Alterations and Fit Communication: Speech Language Pathology Assistant  
Computer Networking Computer Networking - Essentials Computer Networking Technician Computer Operations  
Computer Programming Computer Programming - Essentials Computer Science Computer Science - Essentials  
Computer Security - Essentials Computer Support Computer Support - Applications Computer Support - Technician  
Computer Web Developer Computer Web Developer - Applications Construction Management Technology Correctional Science  
Data Entry Diesel Automotive Equipment Technician Diesel Equipment Technician Early Childhood Education Assistant  
Early Childhood Education Associate Teacher Early Childhood Education Master Teacher Early Childhood Education Site Supervisor  
Early Childhood Education Teacher Education Aide Electrical Technology Electrical Technology: Apprenticeship Option  
Electron Microscopy: Biological Electron Microscopy: Crystalline Material Electronics Technology Eligibility Worker  
Emergency Medical Technician (EMT-1) Engineering Engineering Computer-Aided Drafter Engineering Drafter/Technician: Civil Specialization  
Engineering Drafter/Technician: Electro-Mechanical Specialization Engineering Drafter/Technician: Mechanical Specialization  
Family & Consumer Sciences: Life Management Family Day Care Provider Fashion Merchandising Fire Fire Academy  
Fitness Specialist Fluid Power & Automation Technology General Office Graphic Arts Heating & Air Conditioning  
Heavy Equipment Mechanic Heavy Equipment Technician Help Desk Horticulture - Floral Design Horticulture - Landscape Design  
Horticulture - Landscape Management Horticulture - Landscape Technician Horticulture - Nursery Management  
Horticulture - Nursery Technician Horticulture Basics Horticulture: Turf Grass Human Services Worker  
Human Services Worker: Family Abuse Specialist Human Services Worker: Gerontology Specialist Industrial Technology  
Industrial Technology: Electrical Apprenticeship Option Industrial Technology: Maintenance Apprenticeship Option  
Industrial Technology: Mechanical Apprenticeship Option Industrial Technology: Operations Apprenticeship Option Interior Design  
International Business Law Enforcement Logistics & Transportation Supervisor Machine Shop Technology  
Media Studies with Concentration in Radio Media Studies with Concentration in Television Medical Office Assistant Mental Health Specialist  
Merchandising Mill Cabinet Technology Mill Cabinet Technology: Apprenticeship Option Municipal Clerk Natural Resources Management  
Nurse Assistant Nursing (Registered Nurse) Office Assistant Office Management Professional Mixology Psychiatric Technician  
Public Health Technician Radiologic Technology Real Estate Recreation Assistant Refrigeration Retail Management  
Risk Management & Insurance Small Business Substance Abuse Counselor Supervision & Management Tax Preparation  
Traffic Shipping & Receiving Technician Vocational Nursing Welding Technology Word Processing/Desktop Publishing