

2006 - 2007 CERTIFICATE CHECKLIST - Student Version	
Basic Business	
Name (last,first):	
Student ID:	Date:

Indicate "Status" as: IP = In-progress, √ = Completed
Course Substitution Forms (if applicable) must be submitted with this checklist.

All courses must have a grade of "C" or above.
 All courses must be completed at San Joaquin Delta College.
 Units earned through Credit by Exam do not apply.

Complete any four of the six options:

Minimum units required = 12.0

Option #1 - take one of the following:

		Units	Status
BUS 1A	Principles of Accounting	5.0	
BUS 10A	Bookkeeping	3.0	

Option #2 - take one of the following:

BUS 8	Intro. To American Legal System	3.0	
BUS 18A	Business Law	3.0	
BUS 18B	Business Law	3.0	
BUS 19	Legal Environment of Business	3.0	

Option #3 - take one of the following:

BUS 20	Introduction to Business	3.0	
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Option #4 - take one of the following:

BUS 21	Marketing	3.0	
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Option #5 - take one of the following:

BUS 22	Professional Selling	3.0	
BUS 23	Advertising	3.0	

Option #6 - take one of the following:

BUS 30	Supervision & Human Relations	3.0	
BUS 31	Introduction to Management	3.0	