

Name (last,first):		<b>2005 - 2006 CERTIFICATE CHECKLIST</b>	
		<b>Basic Business</b>	
Date: _____	SSN: _____	All courses must have a grade of "C" or above. All courses must be completed at San Joaquin Delta College. Units earned through Credit by Exam do not apply.	
Evaluator: _____	Phone: _____	Notes:	
Applied:    ___ Summer    ___ Fall    ___ Spring    ___ Year _____			
Status:     ___ Pending     ___ Complete     ___ Denied			

**Complete any four of the six options:**

Minimum units required = 12.0

Option #1 - take one of the following:

		Units	Status
BUS 1A	Principles of Accounting	5.0	
BUS 10A	Bookkeeping	3.0	

Option #2 - take one of the following:

BUS 8	Intro. To American Legal System	3.0	
BUS 18A	Business Law	3.0	
BUS 18B	Business Law	3.0	
BUS 19	Legal Environment of Business	3.0	

Option #3 - take one of the following:

BUS 20	Introduction to Business	3.0	
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Option #4 - take one of the following:

BUS 21	Marketing	3.0	
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Option #5 - take one of the following:

BUS 22	Professional Selling	3.0	
BUS 23	Advertising	3.0	

Option #6 - take one of the following:

BUS 30	Supervision & Human Relations	3.0	
BUS 31	Introduction to Management	3.0	