

2007 - 2008 CERTIFICATE CHECKLIST

Basic Business

Name (last,first):

Student ID:

Date:

Evaluator:

David Bayne dbayne@deltacollege.edu (209) 954-5004

Chris Leach cleach@deltacollege.edu (209) 954-5821

Jennifer Ohta johta@deltacollege.edu (209) 954-5010

All courses must have a grade of "C" or above.

All courses must be completed at San Joaquin Delta College.

Units earned through Credit by Exam do not apply.

Minimum units required = 12.0

Evaluation Only

Applied:

Year

Term:

Summer

Fall

Spring

Status:

Pending

Complete

Denied

Notes:

IP = In-Progress & Needed, N = Need

Sum = Summer, Fal = Fall, Spr = Spring

Certificate Requirements:

Complete any four of the six options:

Option #1		Units	Status
BUS 1A OR	Principles of Accounting	5.0	
BUS 10A	Bookkeeping	3.0	

Option #2

BUS 8 OR	Intro. To Amer Legal Sys	3.0	
BUS 18A OR	Business Law	3.0	
BUS 18B OR	Business Law	3.0	
BUS 19	Legal Envir of Business	3.0	

Option #3

BUS 20	Introduction to Business	3.0	
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Option #4

BUS 21	Marketing	3.0	
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Option #5

BUS 22 OR	Professional Selling	3.0	
BUS 23	Advertising	3.0	

Option #6

BUS 30 OR	Super & Human Relations	3.0	
BUS 31	Introduction to Management	3.0	