Certificate Application - San Joaquin Delta College

Last Name _____ Last four digits of SSN _____

First Name _____ Student ID _____

Middle Name _____ Today's Date _____

Other last names(s) _____ Birthdate _____

Mailing Address _____ Phone _____

City _____ St _____ Zip _____ Alternate Phone _____

Print your legal name exactly as it is to appear on your certificate: Delta's Email _____ @students.deltacollege.edu

_____ Alternate Email _____

Certificate requirements:

If the certificate requires eighteen (18) units or more…twelve (12) or two-thirds (whichever is greater) of the units must be completed at Delta College.
If the certificate requires less than eighteen (18) units…all units must be completed at Delta College.
"C" grade or better is required in all certificate courses

Check the term during which you are applying:

- ☐ Summer — Application period: First week of Summer term through the first Friday in July
- ☐ Fall — Application period: First week of Fall term through the first Friday in November
- ☐ Spring — Application period: First week of Spring term through the first Friday in April

Which certificate are you applying for?

One certificate per application! _____

Other college(s):

If you have completed coursework at any other regionally-accredited college(s) and that coursework is needed for this certificate…all official transcripts must be either on file in the Evaluations Office or be included with this application. You may be required to provide course descriptions.

List each college that you have attended (besides Delta College):

_____ _____

_____ _____

_____ _____

Other credit:

Check the appropriate box for any other credit that you have on file at Delta College:

☐ Advanced Placement Exams (from high school) ☐ Pre-1983 units at Delta College

Course Substitutions:

A course substitution is applicable when a required course is not available and the required units must be made up with an approved course. The Course Substitution Form for Certificates is available for download from the Evaluations homepage. The form is valid for only one term and MUST be submitted with the Certificate Application.

Certificate Checklist:

A Certificate Checklist (Student Version) is required with each application. The checklist can be downloaded from the Evaluations homepage.

San Joaquin Delta College
Evaluations Office - Holt 101
5151 Pacific Avenue
Stockton CA 95207
Fax: (209) 954 - 5769

Allow a minimum of three weeks for your evaluation to be completed.
You will be notified by student email when the evaluation is ready for pick-up (picture I.D. will be required).
The evaluation can be mailed - if you provide a stamped, self-addressed, legal-size envelope.
Due to the Family Rights & Privacy Act, we cannot disclose student information over the phone.
Inquiries must be made in person with picture I.D.