

**SAN JOAQUIN DELTA COLLEGE
GOLEMAN LIBRARY**

FIVE-YEAR COLLECTION DEVELOPMENT PLAN

2008 – 2013

April 15, 2008

Submitted by:

**Dr. Kathy Hart, Interim Assistant Superintendent/Vice-President for Instructional Services
Dr. Evia Briggs Moore, Dean, Library Services
Nancy Mangum, Coordinator of Collection Development
Linda Peabody, Coordinator of Public Services
Steve Schermerhorn, Coordinator of Technical Services
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District Mission Statement

The mission of San Joaquin Delta College is to provide excellent post-secondary education that serves the needs of students, the College District and the community through continuing, transfer, career and technical education, and economic development. To achieve this objective, the faculty and staff are committed to providing comprehensive instructional programs, student services and public services that are high quality.

In fulfilling its mission, San Joaquin Delta College acts upon the following principles:

- Commitment to excellence requires effective collaboration, respect for cultural diversity, appreciation of historical perspective, open communication, high academic standards, a vital connection to the arts and cultures of the community, and competitive athletics.
- Student success and equity are founded on a well-coordinated and institutionally-integrated developmental education program.
- Educational resources are available to all students regardless of age, disability, gender, or ethnicity.
- Institutional renewal must include continuous improvement through new and revised curricula; the use of student learning outcomes to enhance student performance; new and effective technologies; and ongoing faculty and staff professional development.
- All aspects of the College encourage good citizenship, responsible leadership, ethical behavior, and the appreciation of lifelong learning.

Goleman Library Mission Statement

Goleman Library is committed to excellence in providing instructional support services throughout the district. Our goal is to support the mission of San Joaquin Delta College in the following ways:

- To provide print, nonprint and electronic resources in sufficient quantity, depth and diversity to serve the instructional program as well as the general and cultural interests of our students, faculty and staff.**
- To provide a bibliographic instruction and information literacy program that is committed to excellence in teaching students the knowledge, skills and competencies needed for successful academic achievement and life-long learning.**
- To provide a state-of -the-art learning environment in the use of traditional library services and emerging technologies.**
- To continue to expand efforts in cooperation with the 49-99/CAL Consortium and other institutions to provide materials and services.**
- To recruit and maintain a sufficient number of diverse staff of quality professionals.**
- To provide a comfortable and safe learning environment.**
- To accommodate and serve students with special needs.**
- To provide services to patrons of all ages, genders and ethnic backgrounds.**
- To uphold the American Library Association's Library Bill of Rights.**

**Published September 1999
Amended April 2002
Last update May 9, 2007**

INTRODUCTION

In September 1998, the librarians, the Director of the Library, and the Chief Information Services Officer published the first Goleman Library *Five-Year Book Collection Plan*. This initial plan served several valuable purposes. Primarily, it projected a five-year increased spending proposal geared to ensure updating the library collection.

The collection plan of 1998 focused on the book collection only. It projected needed funding through 2002, how many items we would need to purchase, and how many old and outdated materials we would need to withdraw. The focus of the *2002 – 2007 Five-Year Collection Development Plan* included funding for the *entire* collection, not just books.

Our current collection includes books, audio-visual materials such as compact discs and DVDs, databases of electronic journals and books, and print journals. The *2008 – 2013 Five-Year Collection Development Plan*, outlined here, shows the progress that has been made, current trends, and projections of needed funds for the next five years.

DEVELOPMENTS IN THE COLLECTION SINCE 2002

Developments center around five themes and continue the policies started by the previous Collection Development Coordinator:

- Continued respect for diversity of learning styles;
- Continued provision of resources for development of critical thinking skills;
- Progress in the move from print to electronic resources where appropriate;
- Progress in provision of 24/7 access to e-materials which addresses equalization of access to library resources across the district; and
- Progress in the currency of resources as funds allow.

Diversity of Learning Styles

We have noted an increase in requests for audiovisual materials to reinforce ideas introduced in the classroom. We accommodate these requests whenever possible. Many students are accustomed to learning material visually, or by hearing the spoken word. We have moved from VHS to DVD format for films; we have moved from audio cassette to CD format for audio content. Due to the California Community College policy of purchasing only audiovisual materials with closed captioning, we have sent many older videos and DVDs out for

captioning. We no longer purchase materials that are not captioned. We anticipate adding new formats and delivery systems as they become available.

We have also noted an increase in students with needs for basic materials. With this in mind, we have a "New Readers" section for students learning English as a second language or students at a lower reading level. We have purchased multiple copies of high interest, low vocabulary books for remedial readers. We also have a "Skills Express" section; this area provides "how to" books and test preparation drills; for instance, how to write a research paper, how to write a resume, how to score better on SAT tests, how to do basic mathematics, or how to increase vocabulary; practice SAT tests, NCLEX tests, and practice civil service tests.

Critical thinking Skills

Teaching critical thinking skills is a vital part of the library's mission. With this in mind, we have subscribed to a critical thinking database, *Opposing Viewpoints*. It has selections from books, journals, and magazines, as well as statistics and additional web resources, representing all sides of current (and sometimes historical), important issues.

Additionally, we purchase our collection using a variety of respected resources and reviews, faculty and librarian input, and student suggestions, to include many points of view. Diversity of viewpoints encourages the student to develop their own informed opinion, which contributes to the well-being of not only the student, but of the college and society as a whole.

Increase in Electronic Resources and Equalization of Access throughout the District

We have moved away from emphasizing print journals to emphasizing online journals through our subscription databases. We have added an online collection of books and reference materials.

We have been able to purchase collections of books, poetry, statistics, newspapers, and journals that are available online 24/7. There are many students in other parts of the district that need to do research; also, many of our students need to do research when the library is not open.

For instance, we currently subscribe to NetLibrary, which provides 17,000 electronic books to our students online. We also subscribe to Gale Virtual Reference Library, which provides our students with an online 270 book reference collection. Our subscription to America's Newspapers database offers full text content of 780 U.S. newspapers. Our periodical databases offer thousands of journal titles and millions of articles, updated daily.

We currently subscribe to 30 databases, covering most of the disciplines in which we have programs, and also cross-disciplinary data, such as our online college catalog database. One of our resources searches six databases at once, in seconds, for keywords, topics, or simply the one word in the entire text of the databases. This offers our college community a wealth of information, not previously even considered a possibility before the advent of the internet.

Statistics of database use show an astonishing usage. We know they are heavily used both on and off campus. It is a very good use of our resources. Our Gale Database usage statistics, alone, show that for 2006 – 2007, over 233,000 searches were conducted on and off campus. Gale Databases comprise six of the 30 databases that we offer our students.

We are members of the California Community College Library Consortium, which offers the purchase of databases at a discount. Remote access is available through any computer with the internet.

Emphasis on Currency

Since many of our electronic databases are updated daily, current events, technologies, therapies and thoughts can be accessed right away. In this age of technology, it is vital that students and faculty have access to the cutting edge in their areas. We have recently upgraded one of our databases to include audio sound, so that important speeches can be heard through our databases.

Our book collection continues to be weeded. We are carefully analyzing the collection and looking at usage statistics reports. While we certainly do not want to weed important classic works, we do not want to promote misinformation or outdated information. Many of the classroom faculty members require students' resources to be within a recent time span, usually 3 -5 years depending, of course, on the topic. Our electronic resources usually fill this gap, but students continue to ask for recent books.

Books continue to be the mainstay of our collection.

IMPORTANT EVENTS FOR THE NEXT 5 YEARS

Move to Temporary Location

- In June, 2008, the library will move to temporary quarters at 41 W. Yokuts, Stockton, CA. This event has several ramifications.

- Most of the collection will be in storage for about two years. To avoid storing materials that will be out of date when the renovated library opens, we are weeding heavily now.
- We have been acquiring as much electronic material as we can afford, since even if students are unable to visit the temporary location, they can access the material online.
- We will continue to purchase at our usual rate while at 41 W. Yokuts, so that there is not a gap in the collection when we return.
- We have statistical reports that show us which books are most heavily used. We will take as many of these books as we can.

Move Back to Campus to Newly Renovated Library

- The newly renovated library will have much more shelf space, and we anticipate much higher and better use of library materials, due to the better floor plan and more inviting atmosphere, so we want to have the best collection we can. We will continue to purchase books and materials at our usual pace, so as not to have a gap in the collection when we return.
- An archival area in the new building is designed to attract potential donors; it could be a bridge to the Foundation and alumni of San Joaquin Delta College, as well as a repository for local and campus history. We will want to add to our archival collection.

Opening of the Tracy/Mountain House Campus

With the opening of the Mountain House campus, we will want to provide comprehensive library services to that facility. There will be a need for an opening day collection. The collection would consist of books, AV materials, a small newspaper and browsing magazine section, and the same electronic databases that are available to all San Joaquin Delta students. We would want to purchase and process an "opening day collection" well before the permanent building opens, to have it ready to put in place at the grand opening. We have placed the budget figures for the Mountain House library in the 2011 year, ahead of the possible 2012/13 opening date.

The model we create at the Mountain House campus can be a template for other future campuses and distance education affiliated with San Joaquin Delta College.

CURRENT FUNDING

The library is currently funded by a combination of lottery money, general fund money, and TTIP funds. Thus far, the TTIP funding is still in place and has been quite consistently around \$36,500 per year. With the downturn in the California economy, however, it is unknown whether TTIP funding will continue past this year (2007 – 2008).

The accreditation team member who visited the library at the end of March, 2008, noted very positively the current level of funding for the library. We are asking for the continued fiscal support by the college for the library.

DELTA COLLEGE FIVE-YEAR COLLECTION PLAN

EXPENSE BREAKDOWN*

	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
Books Start purchasing books for Mountain House campus 2011 - 2012	\$ 105,000.00	\$ 110,000.00	\$ 115,000.00	\$ 125,000.00	\$ 130,000.00
Electronic Databases Continue our subscriptions to electronic databases; costs of databases remain relatively stable; Mountain House students are already built into our electronic database fee structure.	\$ 148,000.00	\$ 150,000.00	\$ 152,000.00	\$ 154,000.00	\$ 156,000.00
TTIP Infrastructure Program TTIP funds have historically totalled about \$37,000 per year and have been added to our Electronic Database funds; however, future funding is unknown.	\$ 37,000.00 (unknown)	\$ 37,000.00 (unknown)	\$ 37,000.00 (unknown)	\$ 37,000.00 (unknown)	\$ 37,000.00 (unknown)
Subscriptions Start a small journal, magazine, and newspaper collection for Mountain House 2011 - 2012.	\$ 90,000.00	\$ 95,000.00	\$ 100,000.00	\$ 107,500.00	\$ 112,500.00
Non-Print Media (DVDs, CDs, MP3) We expect non-print media prices to remain stable; Mountain House will share most non-print media with Stockton campus.	\$ 17,600.00	\$ 17,600.00	\$ 17,600.00	\$ 17,600.00	\$ 17,600.00
TOTALS *2007/08 Total budget is \$384,363.00	\$ 397,600.00	\$ 409,600.00	\$ 421,600.00	\$ 441,100.00	\$ 453,100.00

CURRENT COLLECTION SIZE

Goleman Library's physical collections are as follows:

Books	101,200
Compact discs	2,470
Audiocassettes	120
Vinyl record albums	300
VHS	3,500
DVDs	520
Total collection	108,300

Also, and not included above:

Microforms	130,000
Serial Subscriptions (current)	368

Figures current as of 4/03/08

HISTORICAL FUNDING OVERVIEW

At the time the 1998 book collection plan was written, Goleman Library had already started receiving Instructional Capital Outlay (ICO) funding. In addition, the Library was receiving the Telecommunication and Technology Infrastructure Program (TTIP) funding. These funds helped to augment the limited library funding from the college's General Fund. And, since the General Fund did not include a line item for electronic databases, the additional funding from the ICO and TTIP funds was very important for helping the library to begin subscribing to online resources.

Beginning in 2001, the Instructional Capital Outlay money was no longer available to the library for collection development. In response to the lack of ICO funding, the college changed the source of funding for the library from the General Fund to lottery money. In 2001, the library began receiving lottery money annually to purchase books, online databases, non-print materials and microforms. The college administration has indicated that if the lottery money increases from one year to the next, the library's share will likely increase as well.

Accreditation Evaluation Report 1996

"The college has made little or no progress in responding to the many recommendations identified in the 1990 Accreditation Evaluation Report. Specifically the college has not adequately addressed the following areas....d. support for a quality library collection."

Introduction and Summary, p. 4

"No progress has been made in the second half of recommendation #1. While library technology has been well supported, the college has not addressed the need for adequate funds to maintain a quality collection and has not made a commitment to provide sufficient funds except when one-time dollars have come to the college. Because of the uncertain funding, the library staff has had to reduce the number of periodical titles and current books it can purchase. There is no plan to increase the base funding for library materials at this time."

Standard Five: Library and Learning Resources, p. 17

"The previous team's recommendation to systematically involve faculty in collection development has been satisfactorily addressed. Faculty requests for material to support their classes are purchased as a first priority in ordering new materials."

"As stated in the self study, so few new books have been purchased that students do not have the up-to-date information they need for class assignments."

"As was recommended by the prior accreditation team, the college should provide library materials to support the curriculum and student learning."

Standard Five: Library and Learning Resources, p. 18

Accreditation Evaluation Report 2002

"There is widespread support for the library among faculty members and students. Library materials are carefully selected with extensive faculty involvement to maximize support for the curriculum. The judicious use of an outside vendor to set up a book acquisition profile rapidly increased the receipt of new print materials and has greatly improved the size and quality of the collection, as has the careful withdrawal of out-of-date materials."

Standard Six: Information and Learning Resources, p. 24

"As validated by interviews with students, the acquisition of online library databases has made remote Internet access to the library more valuable."

Standard Six: Information and Learning Resources, p. 24

Accreditation Visit, 2008

The accreditation team member who visited the library visited with our faculty and staff. The team member was very positive in her comments about the library collection and the budget for it as evidence of the college's support for the library. She commented on the current excellence of both the electronic and traditional resources available to the college community.