COMPUTER SCIENCE CLUB CONSTITUTION

ARTICLE I – NAME

The name of this organization is the Computer Science Club and is associated with San Joaquin Delta College. As mentioned throughout this constitution, other names include "Club", "The club", "CS Club", "Computer Science Club", "The Computer Science Club", or "the cs club".

ARTICLE II - PURPOSE

The purpose of the club is to create a safe space for students who are interested in pursuing a career in the computer science field. We strive to create a fun environment where students can hone their skills for educational development, networking, fostering teamwork, and providing professional opportunities.

ARTICLE III – MEMBERSHIP

Section I
All currently registered students at San Joaquin Delta College, in good academic standing, are eligible for membership. Attendance will be taken at meetings to promote attendance and record who are considered active members. Active membership is defined as attendance at a minimum of 50% of meetings per semester. All active members have voting privileges.

Section II
Computer Science Club will not haze according to California State Law; we will not restrict membership based upon race, color, national origin, religion, sex, physical and mental disability, medical condition, ancestry, marital status, age, sexual orientation, citizenship, or status as a covered veteran (special disabled veteran, Vietnam-era veteran or any other veteran who served on active duty during a war or in a campaign or expedition for which a campaign badge has been authorized).

ARTICLE IV - OFFICERS

Section I
Executive Board
1. The Executive Board consists of the President, Vice President, Treasurer, and Secretary.
2. All four members are responsible for the planning and enactment of any events and projects the club undertakes.
3. The entire Executive Board must vote upon decisions it makes. In the case of a tie, the President has the tie breaking vote.

Section II
President:
1. Directs and calls meetings of the cs club.

2. Point of contact between the cs club and other organizations, ASDC, and Office of Student Activities.
3. Decides the agenda and purpose for each meeting.
4. Ensures that planning and execution of club trips and events are done properly by the Executive Board.
5. Able to delegate duties not specified by the constitution, but within the scope of the club, to members of the club.
6. Communicates with members regarding meetings and events.

Vice President:
1. Assumes the responsibilities of the President in their absence.
2. Assists the President in any projects undertaken by the club, including planning for meetings.
3. Directs advertising of events by working with the Executive Board to allot funding for event marketing, and may delegate advertisement responsibilities, such as the creation of flier designs, to other willing active members.

Treasurer:
1. Directs club fundraising efforts.
2. Manages club budget and finances.
3. Manages any invoices the club receives.
4. Coordinates with the ASCOA Treasurer to attain funding and coordinating with the Office of Student Activities and Campus Life, for planning and execution of club events.

Secretary:
1. Takes attendance at every meeting.
2. Keeps record of all meeting minutes as well as ensuring detailed notes are taken down at every meeting
3. Handles all club correspondence and disputes

Director of projects:
1. Making sure projects are ran according to schedule
2. Delegating tasks to project leaders.
3. Interviews and selects project leads and mentors for upcoming projects

Section III
Additional officer positions may be created to fulfill the need of the club but requires executive board approval. The new position may be approved by ¾ majority vote by the officers.

ARTICLE V – ELECTIONS

Section I
Nomination Process
1. Nominations will be held at least two weeks in advance of the election. Two ineligible Executive Board members and/or the club advisor will verify the ballot of candidates.
2. Any active club member of the club may nominate another eligible active club member to run in the election. The nominated active club member must accept the nomination by the other person in order to become an official candidate.
3. Self-nomination is allowed.
4. All nominations, including self-nominations, must be seconded by another active member.
5. All active club members in good academic standing that are not graduating are eligible for nomination.

6. The date for nominations will be announced at least two weeks in advance of when it will occur. Nominations will be held Mid-February.

Section II

Election Process

1. Active members of the CS Club elect officers.
2. 2/3 of active club members must be present and vote at the election meeting for an officer to be elected.
3. A majority of the votes of the active members who are present during the election are required to assume an officer position.
4. In the event of a tie or no one receiving a majority vote, a recount of the vote ensues.
5. If there is still not an elected official after the vote tally has been recounted, another election for the position shall be held at the following meeting for the two candidates with the highest vote count. This special election shall follow the same procedure as a normal election, when applicable.
6. Voting will be done in person at a meeting. Elections will be held in the beginning of April. Members will cast paper ballots.
7. New officers will take office at the end of Spring Semester.
8. Two graduating members and/or the club advisor shall count the ballots.
9. Absentee ballots are not permitted.

Section III

Office Vacancy

1. Vacancies in officer positions shall be filled by a special election.
2. If the Presidency is vacant, the Vice President shall become President, and a special election for Vice President will be held when a 2/3 quorum of active members is present and voting. For all other vacancies on the Executive Board, a special election will take place to fill the vacancy.
3. The date of the special election will be announced at least one week in advance of when it will occur. The election will take place within two weeks of the position becoming vacant.
4. Special elections will follow the same procedure as regular elections.

ARTICLE VI – IMPEACHMENTS

1. An officer can be removed from his or her position if he or she is found to be violating the constitution of The Computer Science Club or violating AP 5500 Standards of Student Conduct
2. The President will call and preside over impeachment meetings and procedure.
3. If the President is being impeached, the Vice President will preside over the impeachment.
4. Any active club member can bring forth an impeachment proceeding. They must present his or her case for impeachment in writing to the Executive Board.
5. The President will call a general club meeting within one week of the writ of impeachment being presented to the Executive Board.
6. To begin the impeachment process, a vote for impeachment will be taken by eligible voting members.
7. 2/3 of voting members must be present for a vote to proceed.
8. A majority of the voting members present must vote in favor of beginning the impeachment process.
9. The officer subject to impeachment will be allotted a maximum of 5 minutes to speak in defense. This meeting will be held within two weeks after the meeting where the vote to begin the process

of impeachment takes place. This second meeting must be scheduled when the officer in question can attend.

10. A quorum of 2/3 of active club members must be present to remove an officer once the process has started and the officer has been given an opportunity to address the club.
11. 2/3 of active club members present at the meeting must vote in favor of removing the officer in order for the officer to be removed.
12. The vote to begin impeachment proceedings and the vote on whether to remove the officer shall not take place on the same day.

ARTICLE VII – MEETINGS

1. The CS Club shall meet every other week or at least twice a month while classes are in session during the academic school year.
2. The President has the authority to convene additional meetings in preparation for an event of any type.
3. The President has the sole authority to call meetings. In the President's absence, the Vice-President shall call meetings.
4. The President shall alert all active members 72 hours (about 3 days) in advance before any meeting is called.
5. 51% of active club members must be present for a decision to be made.
6. The minimum quorum to hold a club meeting is 51% of active club members.
7. The club advisor must be present to hold a club meeting.

ARTICLE VIII – CONSTITUTIONAL AMENDMENTS

1. Any active member of the cs club can propose amendments to the constitution in writing during a club meeting. There will be a discussion period at this meeting of no longer than 20 minutes.
2. The vote on the amendment will be at the following meeting after the meeting it was presented and discussed at.
3. At least 2/3 of active club members must be present at the meeting in order to vote on the measure. 2/3 of those active members present at the meeting must vote in favor of the amendment for it to pass.
4. Any and all changes must be approved by the ICC prior to adoption. All amendments, additions, or deletions must be filed with the Office of Student Activities and Campus Life within one week of adoption.

ARTICLE IX – ACKNOWLEDGEMENTS

1. The Computer Science Club realizes the responsibilities it assumes as set forth in its purpose and that it will abide by the Constitution on file in the Office of Student Activities, ASDC bylaws and San Joaquin Delta College policies and procedures.

The CS club views do not necessarily represent those of San Joaquin Delta College.

Constitution officially ratified on September, 2022.