



COURSE REPEAT PETITION

Last Name

First Name

Delta ID #

Delta Student Email

Phone Number

or

1st Choice Course Name (i.e. Psych 1)

Course Code (Required)

Alternate Choice Course Code (*if 1st choice section is full*)

Please read the following before completing this petition:

Course Repetition (BP/AP 4220.1)

After a student has attempted a course three times they must complete this petition to request to enroll in a course for a 4th attempt. The Admissions and Records office will attempt to enroll the student into the course once open enrollment has begun for the semester. Enrollment in requested course will be based on seat availability at the time of open enrollment. If your first choice course is full we will attempt to add you to your alternate choice if indicated. If both are full and there is room on the wait list we will attempt to place you on the available wait list.

Please note:

- 1. Student is required to meet all current course prerequisites prior to attempting to repeat the course.**
- 2. Student is permitted to drop a fourth attempt enrollment if it is prior to the "No W" date. If however, your 4th attempt is dropped after the "No W" date and you receive a W, D,F, FW, or NP your fourth attempt is final and no further attempts will be permitted.**
- 3. After a student's grades have been submitted the third & fourth attempt will be averaged.**

Student's Signature: _____ Date _____